Rail Nomenclature Course Access Instructions

IMPORTANT NOTE:

To ensure the course will load, all "Pop-up Blockers" will need to be turned off on your internet browser.

STEP 1

Go to TSI's main website at www.dot.gov/tsi

Then click on "Course Catalog," and you will be directed to TSI's LMS login page.

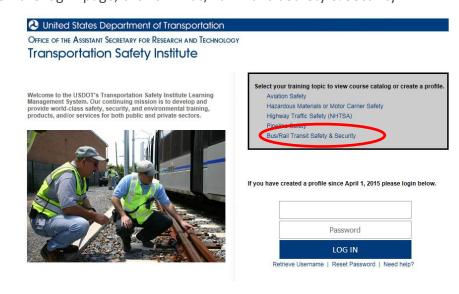


STEP 2

Once on the login page, utilize your TSI username and password to log into the system. If you have any questions about your username/password or your TSI account, or you experience problems logging into the system, please e-mail transit@dot.gov or call TSI at (405) 954-3682.

Note: If you have NEVER had a TSI account, please follow these instructions to create your account.

1. On the log in page, click on "Bus/Rail Transit Safety & Security"



2. In the upper right hand corner, hover your mouse over the "widget" and a dropdown menu will appear. Click on "Register" and you will be taken to the register page. Fill in all the required information, the verification "CAPTCHA" and then click the "Login."



STEP 3

Once you are logged into the TSI LMS, you will be on the "Home" page. Click on "Search Catalog"



STEP 4

Type "Nomenclature" or "Rail Nomenclature" in the search bar and the course will be displayed in the search results. Click on the "Rail Nomenclature"

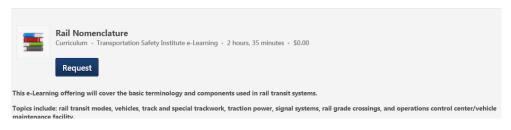
Global Search



STEP 5

Click on "Request"

Training Details



STEP 6

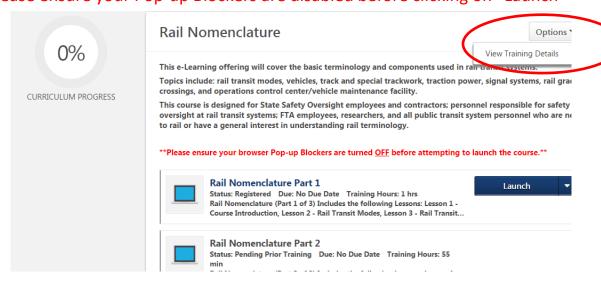
Click on "Open Curriculum"

Transcript: John Q. Public	Options ▼
Use the transcript to manage all active training.	
Active ▼ By Date Added ▼ All Types ▼	Search for training Q
Search Results (1)	
Rail Nomenclature Due: No Due Date Status: In Progress	Open Curriculum

Step 7

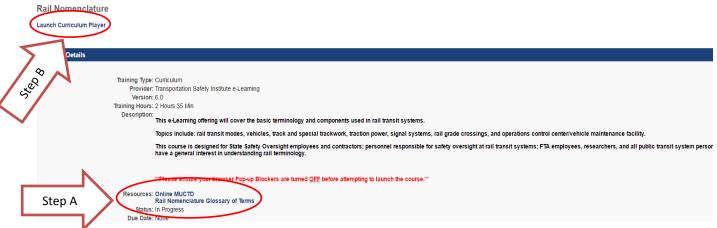
To view/download the optional course resources, click on "Options" and then "Training Details" or you can click "Launch" to start the course.

Please ensure your Pop-up Blockers are disabled before clicking on "Launch"



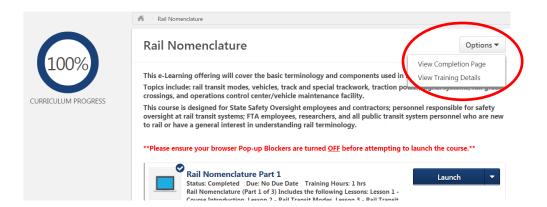
STEP 7 A and B

Step A: In the "Resources" area, click on the resource you would like to view/download Step B: Once you have saved the resources, click on "Launch Curriculum Player" to start the course.



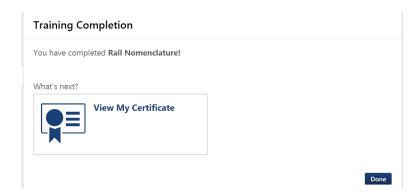
STEP 8

Once you have completed all three parts and progress shows 100%, click on the "Options" drop down menu in the upper right corner. Select "View Completion Page."



STEP 9

On the "Training Completion Page" you can view/print your certificate. Click on "Done" to return to your transcript.



Note:

The transcript is divided into three sections:

"Active" (default) - Displays all Pending, Approved, Registered, In-progress courses

"Completed" - Displays all Completed Courses

"Archived" - Not currently utilized

To navigate to your "Completed" transcript, select the "Active" dropdown menu and Select "Completed" as shown in the picture below.

