Today’s Presentation

• Background
• Revisions from the NPRM
• Final Rule Overview
• Technical Training Plans
• Recordkeeping
• Oversight Framework
• Questions
Background
Statutory Requirements

• Congress directed FTA to establish a comprehensive Public Transportation Safety Certification Training Program for two categories of personnel (49 U.S.C. § 5329(c)(1)).
  • Federal and State employees who conduct safety audits and examinations of public transportation systems
  • Employees of public transportation agencies directly responsible for safety oversight
• Concurrently, Congress directed FTA to publish interim safety certification training requirements to be in effect until the effective date of the final rule (49 U.S.C. § 5329(c)(2)).
The Training Rule Process

**Final Rule Published** on July 19, 2018
**Effective Date** is August 20, 2018

- ANPRM (10/3/2013)
- Proposed Interim Provisions (4/30/2014)
- Final Interim Provisions (2/27/2015)
- Effective Date for Proposed Interim Provisions (5/28/2015)
- NPRM (12/3/2015)
- Final Rule (7/19/2018)
- Effective Date (8/20/2018)
SMS and the Training Rule

• Under the Public Transportation Safety Program Rule, FTA established SMS as the approach to Transit Safety.

• SMS encourages agencies to be proactive and to ensure that employees have the competencies required to manage safety effectively.

• SMS is integrated into the Training Rule by requiring safety personnel to have a minimum level of SMS competency.

• SMS is integrative and ensures that safety is everyone’s responsibility, not just the safety office; therefore, SMS training is required for all employees who are engaged in safety oversight, from frontline, to middle managers, to Executives.
Revisions from Safety Certification Training Program NPRM
NPRM Comments

- 19 comments, including one letter representing five state DOTs.
- The majority of commenters were supportive of FTA establishing a training curriculum to ensure basic level of safety-related competency.

### Major Issues Discussed by Commenters

<table>
<thead>
<tr>
<th>Comment Category</th>
<th>FTA Response</th>
<th>Reduction in Burden*</th>
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</table>
| Course Requirements       | Final rule does not require security or SMS gap courses.                     | • Total reduction of 38 course hours  
                           |                                                                              | • Approximate total reduction of up to $565,000                                    |
| Equivalency Credit        | Final rule provides process for obtaining credit for non-FTA sponsored courses. |                                                                                    |
Final Rule Overview
Title 49—Transportation
PART 672--PUBLIC TRANSPORTATION SAFETY CERTIFICATION TRAINING PROGRAM
Subpart A – General Provisions
  672.1 Purpose.
  672.3 Scope and applicability.
  672.5 Definitions.
Subpart B – Training Requirements
  672.11 Designated personnel who conduct safety audits and examinations.
  672.13 Designated personnel of public transportation agencies.
  672.15 Evaluation of prior certification and training.
Subpart C – Administrative Requirements
  672.21 Records.
  672.23 Availability of records.
Subpart D – Compliance and Certification Requirements
  672.31 Requirement to certify compliance.
Appendix to Part 672—Public Transportation Safety Certification Training Program Reference Document
## Applicability and Requirements

<table>
<thead>
<tr>
<th>Applicability</th>
<th>Requirements</th>
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<tbody>
<tr>
<td><strong>Mandatory</strong></td>
<td></td>
</tr>
<tr>
<td>• SSOA employees and contractors who have been designated to conduct safety audits and examinations.</td>
<td>• Designate employees and contractors who must take the Safety Certification Training Program courses.</td>
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</tbody>
</table>
| • Rail transit agency employees and contractors who have been designated as directly responsible for the safety oversight. | • Designated personnel must complete Safety Certification Program within 3 years.  
  • Refresher training every 2 years.  
  • SSOAs and RTAs must certify compliance as part of FTA’s annual grant certification and compliance process. |
| **Voluntary**          |                                                                             |
| • Bus transit system personnel with direct safety oversight responsibility. | • None. Employees and contractors are encouraged to complete courses in the voluntary curriculum included in the rule. |
| • State DOTs overseeing safety programs for sub-recipients of Federal financial assistance. | |
RTA Personnel
Directly Responsible for Safety Oversight

Personnel whose primary job function includes:

• Development, implementation, and monitoring of the RTA’s System Safety Program Plan or the Public Transportation Agency Safety Plan, and/or

• Development, implementation, and review of any of the processes and procedures that are needed to comply with the SSOA program standard.
SSOA Personnel
Conducting Safety Audits and Examinations

Personnel whose job function includes conducting safety examinations and audits of RTAs, or manage/supervise those who conduct safety examinations and audits of RTAs

• Examination means a process for gathering or analyzing facts or information related to the safety of a public transportation system.

• Audit means a review or analysis of safety records and related materials, including, but not limited to, those related to financial accounts.
What Do Designated Personnel Need to Do?

- Enroll in the Program and Request an Individual Training Plan (ITP)
- Register for and Complete Courses
- Request Equivalency Credit (If Applicable)
Safety Certification Training Rule
Required Curriculum

- SMS Awareness

Virtual Classroom
- SMS Safety Assurance

Traditional Classroom
- SMS Principles for Transit
- SMS Principles for SSO Programs*
- Transit Rail Incident Investigation
- Effectively Managing Transit Emergencies
- Transit Rail System Safety

*Under Development
Enrolling in the Program and Requesting an ITP

- Email FTASafetyPromotion@dot.gov to enroll and request your Individual Training Plan (ITP)
- Include the following information in your request:
  - The agency you work for
  - Your role within that agency
  - Your phone number
Registering for Courses

• Register on the Transportation Safety Institute (TSI) Learning Management System (LMS) at
  – Contact TSI for assistance:
  – (405) 954-3682
  – Transit@dot.gov
Requesting Credit for Equivalent Courses

- Go to FTA’s training website at https://www.transit.dot.gov/regulations-and-guidance/safety/safety-training to download the equivalency credit request form for official evaluation of training completed outside of FTA’s Safety Training Program
- Email completed form and required supporting documents to FTASafetyPromotion@dot.gov
- Allow 60 days for review and response by FTA
Technical Training Plan Requirement for SSOAs
To request a TTP template please email FTASafetyPromotion@dot.gov

Technical Training Plans

1. SSOA Develops and submits TTP* to FTA (SSO Program Manager)
2. FTA reviews/approves the TTP
3. FTA notifies SSOA of approval or required changes
4. SSOA emails updated TTP to FTA SSO Program Manager*

*To request a TTP template please email FTASafetyPromotion@dot.gov
Technical Competencies

• Required technical competencies (technical training component of the curriculum) may be satisfied through a number of options, including:
  – Internal staff
  – Qualified staff from other agencies (e.g., FRA State Participation Program)
  – Contractors

• SSOAs can address each competency area through:
  – Rail system training
  – Equivalencies
    • Experience/existing qualifications
    • Certifications
      – E.g., the FRA Certified Track Inspector
Recordkeeping
Recordkeeping

• SSOAs and RTAs must ensure that their designated personnel are enrolled in training program.

• Designated personnel must update their individual training record as they complete applicable training requirements.

• SSOAs must retain a record of technical training completed by their designated personnel in compliance with this rule for at least five (5) years from the date record is created.
Recordkeeping (Availability of Records)

- SSOAs and RTAs
  - May not release information on designated personnel that is required by the rule without their written consent, unless required by law.
  - Must promptly provide copies of any records of training completed to comply with this rule, upon written request by personnel.
  - Must provide access to facilities used and records compiled to comply with the rule to DOT, FTA, or any State agency with jurisdiction over transit safety oversight.
  - If requested by the NTSB, disclose information related to the training of designated personnel to NTSB as part of an accident investigation.
Oversight Framework
### Safety Certification Training Rule Oversight Framework

#### FTA Role
- Curriculum and courses - enrollment and registrations
- Guidance
- Evaluate TTPs and equivalency requests
- State Safety Oversight (SSO) reviews

#### Transit Agency Role
- Ensure participation of designated personnel
- Annual self-certification

#### SSO Agency Role
- Develop, implement, and update TTP
- Ensure participation of designated personnel
- Annual self-certification
- Oversee RTA’s compliance
## Required (RTAs and SSOAs) and Voluntary (Bus Systems) Curricula

<table>
<thead>
<tr>
<th>Courses for Mandatory Participants</th>
<th>Courses for Voluntary Participants</th>
</tr>
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<tbody>
<tr>
<td><strong>State Safety Oversight Agency (SSOA) Participants</strong></td>
<td><strong>Bus Agency Participants</strong></td>
</tr>
<tr>
<td>1. SMS Awareness</td>
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</tr>
<tr>
<td>2. SMS Safety Assurance</td>
<td>2. SMS Safety Assurance</td>
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<tr>
<td>3. SMS Principles for Transit</td>
<td>3. SMS Principles for Transit</td>
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<tr>
<td>4. SMS Principles for SSO Programs</td>
<td>4. Transit Bus System Safety <em>(Bus TSSP course)</em></td>
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<tr>
<td>5. Transit Rail System Safety <em>(Rail TSSP course)</em></td>
<td>5. Fundamentals of Bus Collision Investigation <em>(Bus TSSP course)</em></td>
</tr>
<tr>
<td>6. Transit Rail Incident Investigation <em>(Rail TSSP course)</em></td>
<td>6. Effectively Managing Transit Emergencies <em>(Bus TSSP course)</em></td>
</tr>
<tr>
<td>7. Effectively Managing Transit Emergencies <em>(Rail TSSP course)</em></td>
<td></td>
</tr>
</tbody>
</table>

**Rail Transit Agency (RTA) Participants** |

1. SMS Awareness  
2. SMS Safety Assurance  
3. SMS Principles for Transit  
4. Transit Rail System Safety *(Rail TSSP course)*  
5. Transit Rail Incident Investigation *(Rail TSSP course)*  
6. Effectively Managing Transit Emergencies *(Rail TSSP course)*  

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Training Rule Technical Assistance

To assist with the implementation of the final Training Rule FTA has published:

- Guidance on designating personnel
- Information on ITPs based on job category
- Information on enrollment and registration
- Equivalency credit request form

Questions: FTASafetyPromotion@dot.gov

Call the TSO Main Number at:
202-366-1783