

# Transit Asset Management Course Access Instructions

## IMPORTANT NOTE:

To ensure the course will load, all “Pop-up Blockers” will need to be turned off on your internet browser.

### STEP 1

Go to TSI’s main website at [www.dot.gov/tsi](http://www.dot.gov/tsi)

Then click on “Course Catalog,” click on “click here” and you will be directed to TSI’s LMS login page.

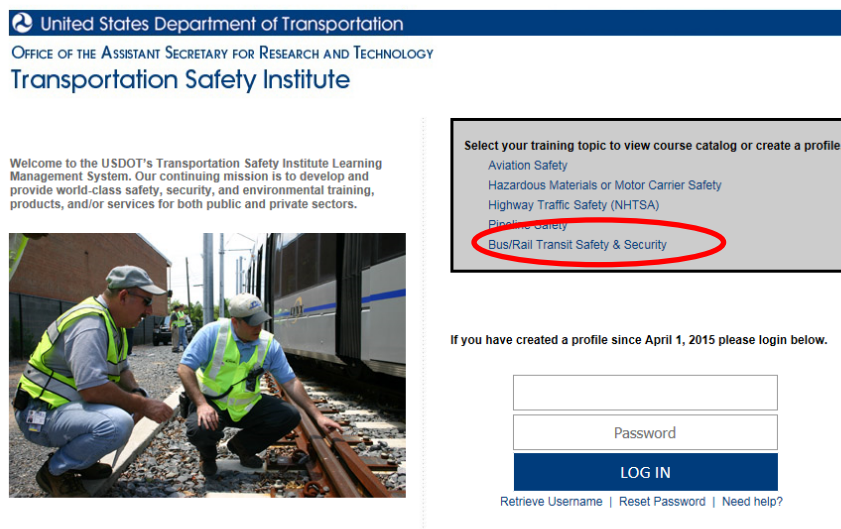


### STEP 2

Once on the login page, utilize your TSI username and password to log into the system. If you have any questions about your username/password or your TSI account, or you experience problems logging into the system, please e-mail [transit@dot.gov](mailto:transit@dot.gov) or call TSI at (405) 954-3682.

Note: If you have NEVER had a TSI account, please follow these instructions to create your account.

1. On the log in page, click on “Bus/Rail Transit Safety & Security”

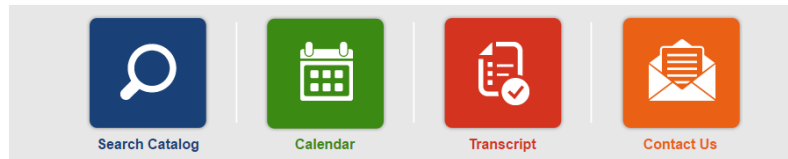


2. In the upper right hand corner, hover your mouse over the “widget” and a dropdown menu will appear. Click on “Register” and you will be taken to the register page. Fill in all the required information, the verification “CAPTCHA” and then click the “Login.”



### STEP 3

Once you are logged into the TSI LMS, you will be on the “Home” page. Click on “Search Catalog”



### STEP 4

Type “TAM” or “Calculating” in the search bar and the course will be displayed in the search results. Click on the “Transit Asset Management Training”

#### Global Search

  
  
[Refine search](#)

Training results (2)



#### Transit Supervisor Certification

Event | Transportation Safety Institute | \$65.00  
Delivery: Instructor-led Training




#### Transit Asset Management Training: Calculating Performance Measures and Setting Targets

Curriculum | Transportation Safety Institute e-Learning | Total Price \$0.00  
Course Overview: In this training course on transit asset management (TAM), you will learn how to measure the performance of your agency's transit assets and use those performance measures to set effective and achievable targets. You will also learn how to report performance measures and associated asset condition targets to the National Trans...

### STEP 5

Click on “Request”

#### Training Details



**Transit Asset Management Training: Calculating Performance Measures and Setting Targets**  
Curriculum • Transportation Safety Institute e-Learning • \$0.00

## STEP 6

Click on “Register”

Transcript: John Q. Public

Options ▾

Use the transcript to manage all active training.

Active ▾ By Date Added ▾ All Types ▾

Search for training 🔍

Search Results (2)

**Transit Asset Management Training: Calculating Performance...**  
Due: No Due Date Status: Approved **Register** ▾

## STEP 7

To download the TAM Training Participant Guide click on the Course Title and you will be directed to the “Training Details” page

Transcript: John Q. Public

Options ▾

Use the transcript to manage all active training.

Active ▾ By Date Added ▾ All Types ▾

Search for training 🔍

Search Results (2)

**Transit Asset Management Training: Calculating Performance...**  
Due: No Due Date Status: In Progress **Open Curriculum** ▾

Click here

## STEP 8

Step A: In

your participant guide for printing.

Step B: Once you have saved your Participant Guide, click on “Transcript” in the upper left hand corner of the screen to return to your transcript.

### Note:

The Participant Guide is a vital companion to this course that provides the student a deeper understanding of the material while helping the student achieve the desired learning outcomes. Please print the Participant Guide and use it as you follow through the course.

Home Learning Update Profile

Transcript: John Q. Public >

**Transit Asset Management Training: Calculating Performance Measures and Setting Targets**

Curriculum Player

Training Details

Training Type: Curriculum  
Provider: Transportation Safety Institute e-Learning  
Version: 1.0  
Training Hours: 0 Hours 0 Min  
Description:

**Course Overview:**

- In this training course on transit asset management (TAM), you will learn how to measure the performance of your agency's transit assets and use those performance measures to set effective and
- You will also learn how to report performance measures and associated asset condition targets to the National Transit Database or NTD.
- The course also provides guidance on categorizing which transit assets must have their condition assessed and the correct methods to assessing asset condition, by asset category. Additionally, y
- performance of each asset category using individual asset condition information, set targets for future asset condition, and what information to report to National Transit Database or NTD.
- who should attend. Any recipients and sub-recipients of FTA funds who are required to submit Transit Asset Management plans.

**Resources: TAM Course Participant Guide**  
Status: In Progress  
Due Date: None  
Expiration Date:

Step B

Step A

## STEP 9

Click on “Open Curriculum”

John Q. Public

Transcript: John Q. Public

Options ▾

Bio

Transcript

Actions

Use the transcript to manage all active training.

Active ▾ By Date Added ▾ All Types ▾

Search for training

Search Results (2)

Transit Asset Management Training: Calculating Performance...  
Due: No Due Date Status: In Progress

Open Curriculum ▾

## STEP 10

Click on “Lesson 1” in the Table of Contents on the left, and then click on “Launch” to start the course. (You will repeat this process for each lesson.)

Transit Asset Management Training: Calculating Performance Measures and Setting Targets

Options ▾

Click here

LESSON 1: INTRODUCTION TO PERFORMANCE MEASUREMENT

LESSON 2: USING PERFORMANCE MEASUREMENT

Transit Asset Management Training: Calculating Performance Measures and Setting Targets

Options ▾

Lesson 1: Introduction to Performance Measurement

Completed: 0 Min Required: 1 Total Items: 1

Lesson 1: Introduction to Performance Measurement  
Status: Registered Due: No Due Date  
Course Description.

Launch ▾

Click here

## STEP 11

Once you have completed all the lessons (all will have blue checkmarks in Table of Contents), click on the “Options” drop down menu in the upper right corner. Select “View Completion Page.”

Transit Asset Management Training: Calculating Performance Measures and Setting Targets

Options ▾

View Completion Page  
View Training Details

Lesson 6: Reporting and Other Next Steps

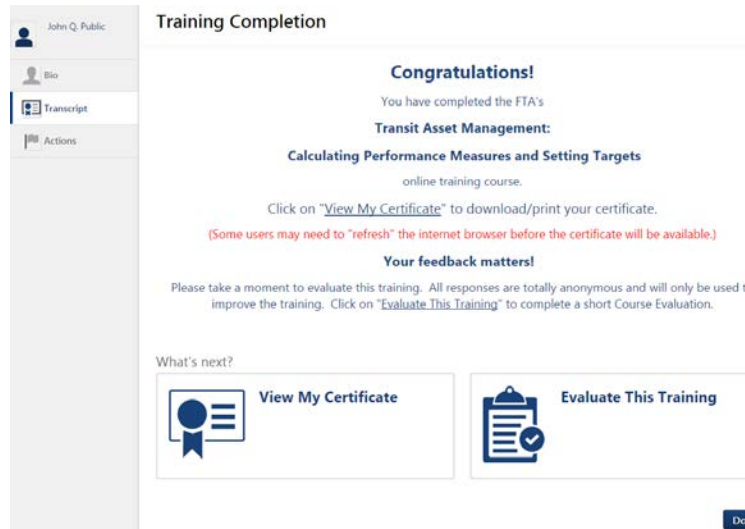
Completed: 1 Min Required: 1 Total Items: 1

Lesson 6: Reporting and Other Next Steps  
Status: Completed Due: No Due Date  
Course Description.

Launch ▾

## STEP 12

On the “Training Completion Page” you can view/print your certificate and you will also have access to the Course Evaluation. This evaluation is totally anonymous! We value your feedback! Click on “Done” to return to your transcript.



Note:

The transcript is divided into three sections:

“Active” (default) - Displays all Pending, Approved, Registered, In-progress courses

“Completed” - Displays all Completed Courses

“Archived” - Not currently utilized

To navigate to your “Completed” transcript, select the “Active” dropdown menu and Select “Completed” as shown in the picture below.

