

FTA

FEDERAL TRANSIT ADMINISTRATION

2019 Region 4 State Programs Annual Meeting

Office of Civil Rights



U.S. Department of Transportation
Federal Transit Administration

Presentation Outline

- Title VI Reminders
- DBE Goal Submittal Timeline
- Semi-Annual Uniformed Reporting Changes in TRAMS
- Questions // Comments

Submit a Title VI Program

- Every 3 years
- At least 60 calendar days prior to expiration date
- All recipients must have Title VI Program approved by the recipient's board of directors, appropriate governing entity or official(s) responsible for policy.
- Including:
 - Copy of board resolutions; Meeting minutes; or similar documentation

State DOTs

- State shall include:
 - Any applicable transit provider requirements
 - Signed by State Secretary of Transportation
 - Demographic profile
 - Demographic maps
 - Analysis of disparate impacts
 - Statewide transportation planning process
 - **Pass-through procedures**
 - **Procedures to assist sub-recipients**

* Ref: Chapter V of Circular 4702.1B

Subrecipient Monitoring

- Primary recipients must monitor subrecipients
- Non-compliant subrecipient means primary recipient is also non-compliant

Primary recipients **shall**:

- Document process for ensuring subrecipients compliance
- Collect and review subrecipient's Title VI Program

Civil Rights

- FY20 DBE Goal Methodology Due August 1, 2019



Civil Rights

DBE Goal-Setting Methodology and Consultation Webinar

Tuesday, June 4, 2019

2:00 – 3:30 pm EST

Adobe web-room link:

<https://connectdot.connectsolutions.com/goalsetting/>

FOR AUDIO:

(877) 336-1829, Access Code: 2024921

Semi-Annual Uniform Reports

Semi-Annual Uniform Reports Due:

- **June 1 (Oct 1 – Mar 31)**
- **December 1 (Apr 1 – Sep 30)**

Recent Changes:

- As of September 2018, TrAMS creates DBE Report Records instead of DBE Task
- Recipients can amend approved DBE reports in TRAMS
- TCR can launch ad-hoc DBE reports
- Fillable DBE Semiannual Report form in TrAMS is the same

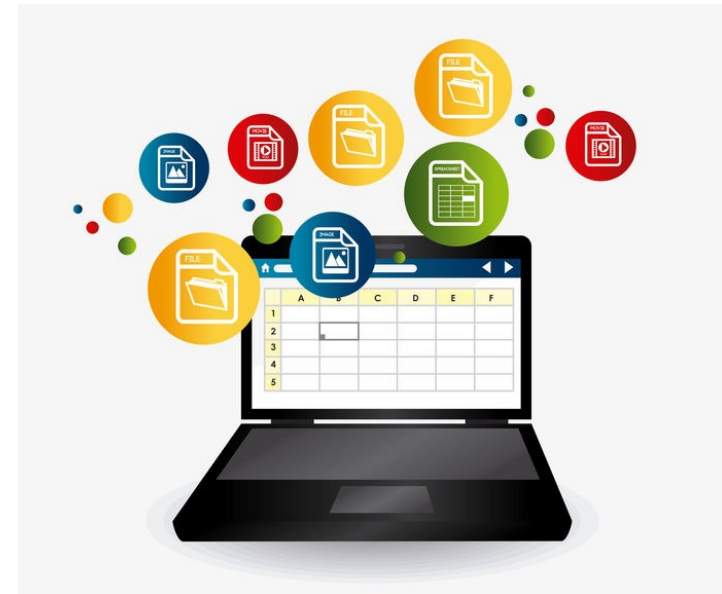
Semi-Annual Uniform Reports

NEW

Correct Old Reports in TrAMS!

- Reporting errors (deficiencies) must be corrected in TrAMS
- Recipients must request an amendment from the RCRO
- Amended report has updated version number
- Original report preserved in TrAMS

No More Excel!



Semi-Annual Uniform Reports

New – FTA Can Create DBE Uniform Reports!

- **Uses:**
 - To track DBE Project Goals in TrAMS (previously Excel)
 - To replace missing semiannual reports in TrAMS
- **What you need to know:**
 - Recipients must request ad hoc reports from the RCRO
 - Ad hoc report will have a New/Draft status until recipient completes and submits to FTA

Resources

Civil Rights Regulations and Guidance Training Resources and Webinars

<https://www.transit.dot.gov/regulations-and-guidance/civil-rights-ada/civil-rights-ada>

Eligible TVM Listing

<https://www.transit.dot.gov/regulations-and-guidance/civil-rights-ada/eligible-tvms-list>

Civil Rights Overview/What's New

<https://www.transit.dot.gov/regulations-and-guidance/civil-rights-ada/civil-rightsada>

ADA

<https://www.transit.dot.gov/ada>

DBE

<https://www.transit.dot.gov/regulations-and-guidance/civil-rights-ada/disadvantaged-business-enterprise>

Title VI

<https://www.transit.dot.gov/regulations-and-guidance/civil-rights-ada/title-vi-civil-rights-act-1964>

EEO

<https://www.transit.dot.gov/regulations-and-guidance/civil-rights-ada/equal-employment-opportunity>

Region IV Civil Rights Contacts

Dee Foster
Civil Rights Officer
E-mail: doretha.foster@dot.gov
(404) 865-5633

Sarah Majdiak
Civil Rights Officer
E-mail: sarah.majdiak@dot.gov
(404) 404-865-5639