



U.S. Department
of Transportation
**Federal Transit
Administration**

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REGION 10 BULLETIN NO: 2017-08

Subject: Procurement Technical Assistance Conference

Date: June 23, 2017

This bulletin serves as notice of a Federal Transit Administration (FTA) **Technical Assistance Conference on Procurement**. The conference will be conducted on July 31 – August 2, 2017 in Seattle, Washington.

The conference will be conducted at 915 2nd Avenue, in downtown Seattle, in the Henry Jackson Federal Building, South Auditorium, 4th floor. The Federal Building is located between 1st and 2nd Avenue and between Madison and Marion. The building provides two entrances, one on 1st Avenue and one on 2nd Avenue. The conference is on the 4th floor, on the same level as 2nd Avenue.

Once in the building, a security screening will be required. The Federal Building prohibits guns and firearms, blades or sharp objects, club-like and striking devices, explosives, incendiaries and chemicals. There is no parking at the Federal Building, however there is parking available at the Wells Fargo Center Parking at 259 Madison St, the Norton Building Parking at 800 1st Avenue, AMPCO System Parking at 714 1st Avenue, or Allright Parking at 721 1st Avenue. Prices range from \$15 and over per day.

The technical assistance conference is designed for transit professionals responsible for procurement management or managing federally funded projects and professionals responsible for contracting or purchasing transit service or the activities that support the transit service.

The conference is designed to help attendees broaden their understanding of the Federal procurement rules and regulations that shape and define their programs. Specifically, the requirements of FTA Circular 4220.1F, <https://www.transit.dot.gov/regulations-and-guidance/fta-circulars/third-party-contracting-guidance>, and applicable statutory and administrative requirements will be discussed. Accordingly, we strongly encourage your attendance.

The conference will also address particular areas of interest related to procurement and the attached registration form allows you to identify such areas of interest. A conference agenda and registration form are attached for your convenience. **Please email your completed forms to scot.rastelli@dot.gov.**

Bulletin – Procurement Technical Assistance Conference

The lead instructor is Mr. James Harper, Jr, Director for the Office of Acquisition Management at FTA. Other instructors include representatives from the American Public Transportation Association (APTA) and representatives from industry who will contribute throughout the class.

We hope you will consider attending this informative seminar led by an experienced Federal procurement practitioner.

For further information, contact Region 10's Scot Rastelli at 206-220-7965 or email scot.rastelli@dot.gov.

Sincerely,

for Linda M. Gehrke
Regional Administrator



Encl: Conference Registration Form
Conference Agenda