



U.S. Department
of Transportation
**Federal Transit
Administration**

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REGION 10 BULLETIN NO: 2010-11

Subject: Federal Financial Report Webinar

Program Area: Training

Date: March 5, 2010

The Federal Transit Administration (FTA) will implement the new Office of Management and Budget (OMB) Federal Financial Report (FFR) for the reporting period ending March 31, 2010 that is due on or before April 30, 2010.

On October 1, 2009, OMB released a new FFR (SF- 425). This new FFR replaces the SF-269A, Financial Status Report (FSR), integrated into the Transportation Electronic Award Management (TEAM) System, and the SF-272, Federal Cash Transactions Report, which FTA did not require. FTA is incorporating all of the new FFR in TEAM. The new FFR keeps most of the data elements in the old FSR and adds two major new data elements: reporting of Federal Cash and Program Income.

The webinars will be:

- 3/10/2010 - 3:00 - 4:30 PM (Eastern); and
- 3/16/2010 – 11:00 AM – 12:30 PM (Eastern)

To connect to any of the webinars, please follow the following steps:

- Step 1:
 - Test your system for the necessary software to insure connectivity by using the link below. Please keep in mind you may need to utilize your IT help desk to download any software. I recommend that you perform this process at least one hour before the scheduled session.
 - (Copy & paste link into address bar)
 - http://fhwa.na3.acrobat.com/common/help/en/support/meeting_test.htm
- Step 2:
 - Log into the web cast at scheduled time using the following link. Enter as a guest by typing your first and last name in the box next to guest.
 - (Copy & paste link into address bar)
 - <http://fhwa.na3.acrobat.com/ffrw/>

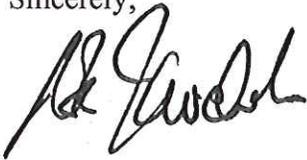
Bulletin – Federal Financial Report Webinar

- Step 3:
 - Connect to conference call:
 - 1-800-988-0375 // Passcode:8764285

Each of the webinars has 125 phone connections. We want to reach as many grantees as possible. If several individuals in an organization would like to participate, please gather in one room and use only one phone line.

Hope you will join us for this important webinar on the FFR. For further information, contact Region 10's Annette Le at (206) 220-4461 or email annette.le@dot.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "R.F. Krochalis". The signature is written in a cursive, flowing style.

R.F. Krochalis
Regional Administrator