



U.S. Department  
of Transportation  
**Federal Transit  
Administration**

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## **REGION 10 BULLETIN NO: 2012-56**

Subject: Title VI Program Requirement and Guideline Updates

Program Area: Civil Rights

Date: October 1, 2012

All recipients of Federal transit funding must have a Title VI program in place with the Federal Transit Administration (FTA). On August 28, 2012, FTA published a notice in the Federal Register announcing changes to the Title VI Circular (4702.1B). That Circular goes into effect today and is located at [http://www.fta.dot.gov/documents/FTA\\_Title\\_VI\\_FINAL.pdf](http://www.fta.dot.gov/documents/FTA_Title_VI_FINAL.pdf).

Any programs submitted to FTA before October 1st will be reviewed for compliance with the old Circular (4702.1A). After Oct. 1<sup>st</sup>, all Title VI programs submitted to FTA must comply with the revised Circular (4702.1B). In order to facilitate the orderly transition from the old Title VI Circular (4702.1A) to the revised Title VI Circular (4702.1B), we are providing you approximately seven months to come into compliance with the revised Circular.

Please go to the Civil Rights webpage located at [http://fta/documents/Title\\_VI\\_Program\\_Due\\_Dates.pdf](http://fta/documents/Title_VI_Program_Due_Dates.pdf) to find your new due for submitting your revised Title VI program. Overall, the schedule for submitting updated Title VI programs will be as follows:

<b>Due to FTA</b>	<b>Includes programs that will expire between:</b>
April 1, 2013	Oct 1, 2012 through May 31, 2013
June 1, 2013	June 1, 2013 through July 31, 2013
October 1, 2013	August 1, 2013 through November 30, 2013
December 1, 2013	December 1, 2013 through January 31, 2014
February 1, 2014	February 1, 2014 through March 31, 2014
April 1, 2014	April 1, 2014 through May 31, 2014
June 1, 2014	June 1, 2014 through July 31, 2014
October 1, 2014	August 1, 2014 through November 30, 2014
December 1, 2014	December 1, 2014 through January 31, 2015
April 1, 2015	February 1, 2015 through March 31, 2015
June 1, 2015	June 1, 2015 through July 31, 2015
October 1, 2015	August 1, 2015 through November 30, 2015

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If you do not see your State, transit agency or metropolitan planning organization's name listed on the spreadsheet, please contact your Regional Civil Rights Officer immediately. As noted earlier, with very limited exceptions (tribal transit and research), all recipients of Federal transit funding must have a Title VI program in place.

Please note that the above due dates are sixty (60) days in advance of the program's expiration date. Previously, FTA requested this submission 30 days in advance of the expiration date. FTA believes that sixty days will allow for review and the ability to provide technical assistance, if needed, well in advance of the expiration date. Please note that grantees who fail to submit a Title VI program in TEAM by the designated due date may jeopardize their ability to receive Federal funds or FTA grants.

In addition, FTA will hold monthly webinars on the revisions to the Title VI Circular. The first series of webinars will start the week of October 8, 2012 and continue through November and start again in January 2013. Further information and registration for training can be obtained by going to the Civil Rights webpage at <http://fta/civilrights/12328.html>.

For further information, contact Region 10's Christopher MacNeith at 206-220-4462 or email [christopher.macneith@dot.gov](mailto:christopher.macneith@dot.gov).

Sincerely,



*for* R.F. Krochalis  
Regional Administrator