



U.S. Department
of Transportation
**Federal Transit
Administration**

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REGION 10 BULLETIN NO: 2010-70

Subject: New Grantee Reporting Requirements and Prime Awardee Training

Program Area: Guidance and Training

Date: September 30, 2010

The Federal Transit Administration (FTA) would like to provide you with important information regarding new sub award reporting requirements under the Federal Funding Accountability and Transparency Act (FFATA), also known as the Transparency Act. These requirements are effective October 1, 2010 and require all FTA grant recipients to register on the Central Contractor Registry (CCR). You must renew your registration annually to affirm that your information in CCR is current and accurate. You must also maintain an accurate Dun and Bradstreet (DUNS) number for your agency, and ensure that all your sub-recipients have current DUNS numbers. Sub recipients, however, are not required to register in CCR. FTA will include the requirements described in this letter in the terms and conditions of grants awarded after October 1, 2010.

If you receive an award after October 1 and will pass through funds in the award to sub-recipients, you must report certain information about their sub-recipients via a central reporting website, FFATA Sub-award Reporting System (FSRS) at <http://www.fsrs.gov>. Basic information about your award will be prepopulated from the information FTA provides to USASpending and from your CCR profile, so you will only have to enter the sub-recipient data. You will only have to report once for each award, by the end of the month after the month that the grant was awarded in the Transportation Electronic Award Management (TEAM) System. It is currently FTA's understanding that you will not be required to update your report after the initial submission.

Note: For American Recovery and Reinvestment Act (ARRA) grants, the quarterly 1512 report satisfies this requirement, so for Transportation Investments Generating Economic Recovery (TIGER) grants awarded after October 1, grantees will report sub award information only through the 1512 reporting system. All other FTA ARRA grants were awarded before the October 1 effective date of the new reporting requirements.

Bulletin – New Grantee Reporting Requirements and Prime Awardee Training

The Office of Management and Budget (OMB) has scheduled the following webinar on FFATA reporting requirements for the grantee community.

FSRS.gov Webinar – Prime Awardee Training

Thursday, October 7, 2010 from 10:00 – 11:00 a.m. (Eastern Time)

<https://www2.gotomeeting.com/register/810732538>

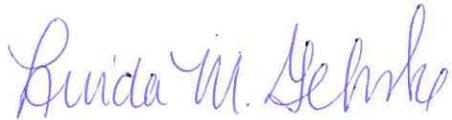
For those unable to attend the live webinar, either due to schedule conflicts or capacity limits, recorded copies will be available on FSRS at <http://www.fsrs.gov> and USASpending at <http://www.usaspending.gov> within two business days of the webinar session. A recording of a previous webinar and resource documents describing the requirements are already posted on USASpending.

In addition, FTA will provide technical assistance and training on FFATA requirements before the first reporting deadline of November 30, 2010 for grants awarded in October. We expect the reporting website on FSRS (<http://www.fsrs.gov>) to be open for registration beginning on October 29. FTA will post information, links to government wide resources, and webinar announcements on <http://www.fta.dot.gov> as information become available.

Please be aware that OMB is still in the process of issuing guidance on sub-award reporting to Federal agencies and grant recipients, and we will provide updated information to you as soon as possible after we receive it.

For further information or questions, contact Region 10's Ken Feldman at (206) 220-7521 or email kenneth.feldman@dot.gov. Thank you for your cooperation and patience as we implement this new reporting requirement.

Sincerely,



R.F. Krochalis
Regional Administrator

