



U.S. Department
of Transportation
**Federal Transit
Administration**

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REGION 10 BULLETIN NO: 2016-23

Subject: Budget Revisions and Closeout Instructions with Non-Add Scopes in TrAMS

Date: May 5, 2016

Recently, the Federal Transit Administration (FTA) became aware that recipients were experiencing technical difficulties completing budget revisions, closeout amendments, and other amendments to grants that were originally awarded in the Transportation Electronic Award Management (TEAM) system and contain non-add scope codes (i.e., scopes in the 900 Series).

We are actively working with our Transit Award Management System (TrAMS) help desk and contractors to investigate these difficulties and resolve them as quickly as possible.

In the meantime, FTA requests that recipients **do not initiate budget revisions, closeout amendments, or other amendments to grants that include non-add scope codes** (sometimes referred to as “below the line” or “Other Budget” in TEAM).

Region 10 office will be returning any existing budget revision and closeout requests in TrAMS containing non-add scopes back to recipients, so that the fix can take effect. Once the issues affecting non-add scopes have been resolved, we will notify TrAMS users in a second bulletin, at which time recipients may re-submit those budget revisions and closeouts.

We appreciate your patience while this issue is being resolved.

For further information, contact Scot Rastelli at 206-220-7965 or email scot.rastelli@dot.gov.

Sincerely,

R.F. Krochalis
Regional Administrator

