



U.S. Department
of Transportation
**Federal Transit
Administration**

REGION VIII
Colorado, Montana,
North Dakota,
South Dakota,
Utah and Wyoming

1961 Stout Street
Suite 13301
Denver, Colorado 80294
(303) 362-2400 (voice)

REGION 8 BULLETIN NO: 2017-02

Subject: Action required for all activated TrAMS and NTD Users

Date: January 17, 2017

Dear Grantees:

Security enhancements have been implemented in TrAMS and NTD. This is to satisfy IT security requirements. The changes require users be locked out after 60 days of inactivity. The first lockouts will start on January 26, 2017. Users who have not logged into TrAMS or NTD within the prior 60 days will be locked out. This is very similar to the TEAM security lockout function.

This new 60-day requirement applies to all recipient users. If a user gets locked out, the user can initiate a request (via the applicable system) to your local security manager. There is also a self-service function whereby users can use security questions to unlock their own account. A new module has been created for this function and all users must complete their security questions.

If you use TrAMS or NTD and are an activated user, please complete your 3 security questions by Thursday January 26th to ensure you are not locked out and to avoid subsequent reminder emails (which will be issued daily until locked out or your security questions have been established). If you are not activated in either system, you can ignore this action (you will be prompted to complete your questions once you are activated).

Please review the [Questions & Answers: 60-day lockout requirement](#) which includes more information about the security requirements and how to avoid getting locked out of the FTA systems and a [How to Complete Your Security Questions TIP sheet](#). Both documents are now posted to the [FTA TrAMS Page](#).

Please contact Darin Allan, Director of Planning & Program Management, at 303-262-2386 or darin.allan@dot.gov with any questions or concerns.

Sincerely,

/David L Beckhouse/

David L. Beckhouse
Deputy Regional Administrator