INFORMATION REQUIRED TO INITIATE NEPA for Facility Projects

For FTA to determine the extent of environmental analysis required for a proposed project, we must have a clear idea of what it may do to the environment. This includes the **natural environment** (soil, water, air, flora/fauna) *and* the **human environment** (socioeconomics, land use, traffic, etc.). Additionally, FTA must determine whether any Federal funding is sought (now or in the future) for the proposal and if FTA is required to make a decision or approval (e.g., approval for incidental use of property).

INFORMATION REQUIRED	QUESTIONS ADDRESSED
Sources of federal, state, and local funds and transit nexus	Is the project a Federal Action eligible for FTA funding?
Description of existing property with map showing Area of Potential Effect (APE)	What are the Existing conditions?
Street address or coordinates	Are there possible environmental areas of concern at the site or in its surroundings?
Photos of property	What are the characteristics of the natural environment of the property?
Photos of buildings on property	Might any of the buildings be historic?
Photos of surrounding buildings visible from property	Are there any nearby buildings that may be historic?
Description of complete project with site plan. Be specific for each action of the project	What physical changes will be made to the existing site?
List of actions required upon existing property to achieve complete project (e.g., clear 5 acres of wooded land, demolish building, culvert and cover creek, etc.)	Are there physical changes that are not obvious in the site plan? (e.g., excavation for a basement, fuel storage)
Logical termini, alignment, mode, and technology (if part of a linear project)	Has thorough planning for the proposed project occurred? (3 out of 4 are typically enough to begin NEPA.)
List of any public involvement done for the project, to date, if any	Has the community affected by the project been informed? Is there any potential controversy?
Provide height of existing and any proposed facilities	How many stories and the height in feet for each existing and proposed facility?

The more information FTA knows about a project, the more accurate we can be in assigning the most appropriate level of environmental analysis.