FLORIDA

Freight, Logistics & Passenger Operations

FLORIDA DEPARTMENT OF TRANSPORTATION

"State of the State" SharePoint Reporting System Grantee Compliance Report

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STATE OF FLORIDA DEPARTMENT OF TRANSPORTATION

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Office of Freight, Logistics and Passenger Operations

PRESENTATION OVERVIEW

- Grantee Compliance Report Basics
- SharePoint Site Overview
- Quick Tips/Facts

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Grantee Compliance Report Basics

- Why?
  - Record areas of concern with Grantees
  - Identify need for technical assistance
  - Record of Grantee compliance

Grantee Compliance Report Basics

- What it used to look like:

FLORIDA DEPARTMENT OF TRANSPORTATION
DISTRICT XX MODAL DEVELOPMENT OFFICE
Revised XX/XX/2014

Bus Transit System Safety and Security, Grant Monitoring, and Triennial Site Visit Schedule Matrix

Agency Information | Safety & Security Review | Grant Mon. & Vehicle Inv. (2) | Maintenance Audit (3) | Title VI Program | Single Audit | ADA Compliance | Procurement | DBE Program | Charter & School Bus | Asset Management | Federal Reporting | Drug & Alcohol | Lobbying Certificate. | Equal Empl. Opportunity. | Environmental Review Comp. | Davis Bacon Act Compliance

County / Agency	Agency Contact	Number of FDOT Vehicles	Does Agency Receive 5310?	Does Agency Receive 5311?	Does Agency Receive 5307?	Does Agency Receive 5309?	Does Agency Receive 5339?	Does Agency Receive ARRA?	Agency Compliant in all 16 Areas? Yes/No	If NO : In what area(s) is Agency non-compliant?	Corrective Actions?	Date of Corrective Action Closeout?
Paratransit Systems												
Fixed Route Bus Systems												
Fixed Guideway Transportation Systems (FGTS)												

(1) Safety and Security On-Site Review compliance audits shall be conducted at least once every three (3) years
(2) Grant Site Monitoring On-Site Reviews shall be conducted at least once every two (2) years for agencies with 20 FDOT funded vehicles or less or annually for agencies with 21 or more vehicles
(3) Every 3 years at a minimum
(4) Copy should be sent to Central Office
Environmental Review Comp. & Davis Bacon Act Compliance applies to construction projects only.
(5) Must have lobbying certification for all agreements over $100,000. Must send certification to Central Office to submit to FTA
(6) Equal Employment Opportunity, applies to any 5305 or 5311 sub-recipients that receive more than $250,000 in planning funds or $1M in operating assistance and has 50 or more transit related employees
(7) CTCs and 5307 agencies must submit a bus system safety certificate in accordance with Rule 14-90, F.A.C. 5310-only agencies must submit a certificate for annual vehicle and/or wheelchair lift inspection(s).

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SharePoint Site Overview

http://cosharepoint.dot.state.fl.us/sites/PTO/transit/GCR/SitePages/Home.aspx

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District 2 Reports

Site Actions | Browse | Page

Grantee Compliance Report ▸ ReviewsD2
Grantee Compliance Report

ISD Home | FLP Home | Aviation | Rail | Seaport | Transit | Freight Coordinators

Recently Modified
Home
ReviewsD1
ReviewsD3
ReviewsCO
Admin

Libraries
Site Pages
Shared Documents
Admin page (secure)

Lists
Calendar
Tasks

Discussions
Team Discussion

Recycle Bin
All Site Content

District 2 Reports

To complete the Grantee Compliance Report:
Step 1: Select Add New Item to add a new agency
Step 2: Enter agency contact information on the Agency Information tab
Step 3: Complete each tab with information pertaining to that review area
Step 4: If the agency had a finding, complete information on the Corrective Actions tab
Step 5: Save your work

Reviews and Compliance

Edit	County/Agency
	Arc Jacksonville
	Arc of Bradford
	Arc of North Florida
	Arc of Putnam County
	Baker County COA
	BASCA
	Big Bend Transit
	CARC Advocates for Citizens with Disabilities
	Clay Transit/Clay County COA
	Columbia County Senior Services (CCSS)
	Communities in Schools of Bradford County (CISTO)
	Gainesville Regional Transit System (RTS)
	JTA Connexion
	JTA Fixed Route
	Levy County Transit
	MV Transit
	Nassau County COA
	Ride Solution, Inc.
	River Garden Hebrew Home for the Aged

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Agency Information

Agency Information	Safety and Security Review	Transportation Operating Procedure	Maintenance Audit	Title VI Program Compliance	Single Audit Compliance	ADA Compliance	Procurement Compliance	DBE Program Compliance	Charter & Sch.Bus Compliance	Asset Management
Federal Reporting Compliance	Lobbying Certification	Equal Employment Opportunity	Environmental Review Compliance	Davis Bacon Act Compliance	Grant Mon. & Vehicle Inv.	Drug & Alcohol Prog. Compliance (5307, 5311 only)	Equipment Management	5310 Recipients ONLY	Corrective Actions	
Reviews										

County/Agency	Ride Solution, Inc.
Agency Contact	Boyd Thompson
Agency E-mail	boyd@theridesolution.org
Agency Phone Number	386-325-9999
Agency Address	220 North 11th Street, Palatka, FL 32177
District	D2
Number of FDOT Vehicles	14
Does Agency Receive 5307?	No
Does Agency Receive 5309?	No
Does Agency Receive 5310?	Yes
Does Agency Receive 5311?	Yes
Does Agency Receive 5339?	Yes
Does Agency Receive ARRA?	Yes

Areas of Compliance - Summary

Compliance - ADA	Yes
Compliance - Asset Management	
Compliance - Charter and School Bus Compliance	Yes
Compliance - Davis Bacon	N/A
Compliance - DBE Program Compliance	Yes
Compliance - Drug and Alchohol Program Compliance	Yes
Compliance - Environmental Review	N/A
Compliance - Equal Employment Opportunity	Yes
Compliance - Federal Reporting Compliance	Yes
Compliance - Grant Monitoring and Vehicle Inventory	Yes
Compliance - Lobbying Certificate	Yes
Compliance - Maintenance Audit	Yes
Compliance - Procurement Compliance	Yes
Compliance - Safety and Security Review	Yes
Compliance - Single Audit Review	Yes
Compliance - Title VI Program	Yes

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Safety & Security Review

Grantee Compliance Report ▸ Reviews and Compliance
: Ride Solution, Inc.

ISD Home | FLP Home | Aviation | Rail | Seaport | Transit | Freight Coordinators

Search this site...

Libraries
- Site Pages
- Shared Documents
- Admin page (secure)

Lists
- Calendar
- Tasks

Discussions
- Team Discussion

- Recycle Bin
- All Site Content

Agency Information | Safety and Security Review | Transportation Operating Procedure | Maintenance Audit | Title VI Program Compliance | Single Audit Compliance | ADA Compliance | Procurement Compliance | DBE Program Compliance | Charter & Sch.Bus Compliance | Asset Management | Federal Reporting Compliance | Lobbying Certification | Equal Employment Opportunity | Environmental Review Compliance | Davis Bacon Act Compliance | Grant Mon. & Vehicle Inv. | Drug & Alcohol Prog. Compliance (5307, 5311 only) | Equipment Management | 5310 Recipients ONLY | Corrective Actions | Reviews

County/Agency	Ride Solution, Inc.
Compliance - Safety and Security Review	Yes
Comments - Safety and Security Review	
Last Review Date - SSR	8/11/2015
Self-Certificate 14-90	1/14/2016
Annual Safety Certificate	1/14/2016
Systems Safety Program Plan (SSPP)	12/28/2012
Certificate of Insurance	6/1/2015
Insurance Expires	6/1/2016
Approval date of latest version of the System Safety Plan (SSPP)?	12/28/2012
SAM.gov Form	7/29/2015

Created at 7/8/2015 11:22 AM by Adams, Lauren
Last modified at 3/17/2016 3:38 PM by Joyner-Howard, Doreen

Edit Item | Close

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Title VI

Grantee Compliance Report ▸ Reviews and Compliance
: Ride Solution, Inc.

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Charter & Sch.Bus Compliance | Asset Management | Federal Reporting Compliance | Lobbying Certification | Equal Employment Opportunity | Environmental Review Compliance | Davis Bacon Act Compliance | Grant Mon. & Vehicle Inv.

Drug & Alcohol Prog. Compliance (5307, 5311 only) | Equipment Management | 5310 Recipients ONLY | Corrective Actions | Reviews

County/Agency	Ride Solution, Inc.
Compliance - Title VI Program	Yes
Comments - Title VI Program	
Last Review Date - Title VI Program	2/4/2015
Have you approved the latest version of the Title VI Plan?	03/24/2015

Created at 7/8/2015 11:22 AM by Adams, Lauren
Last modified at 3/17/2016 3:38 PM by Joyner-Howard, Doreen

Edit Item | Close

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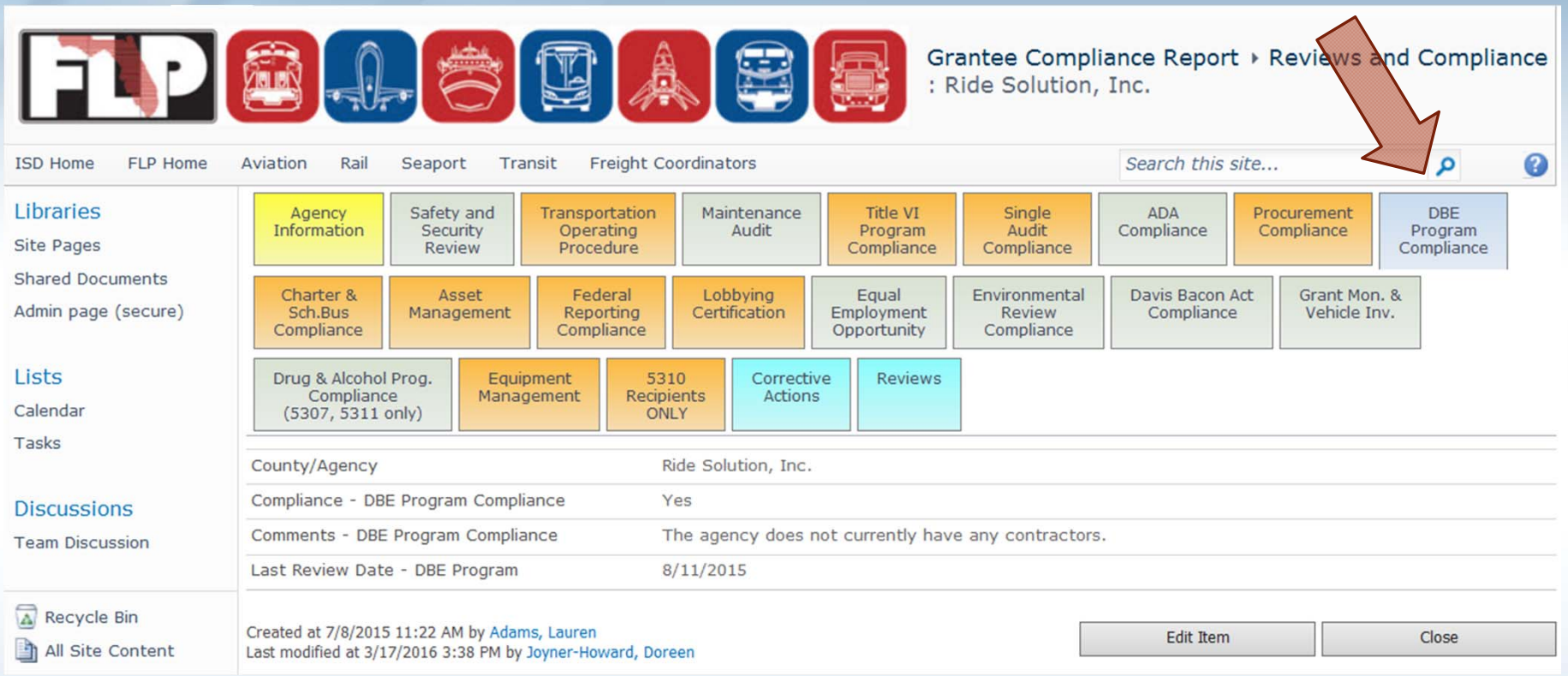
DBE Program



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Quick Tips/Facts

- Two Phases
  - Agency Information
  - Reporting
- The Importance of Date Fields
- Final Submission Requires Manager Signature

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For questions or comments, please contact:

Kayla Costello | Section 5310
Kayla.costello@dot.state.fl.us | (850) 414-4239

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