

FTA Olympic and Paralympic Games Grant-Making Toolkit (Version 1.0)

Overview

This toolkit is to be used as reference material for developing applications for award in the Transit Award Management System (TrAMS) for Federal Transit Administration (FTA) Olympic and Paralympic Funding. It is intended to provide helpful information to recipients regarding application development, consistent with FTA Circulars and other information materials.

This toolkit provides general instructions on how to efficiently build an Olympic or Paralympic funding application. The contents of this document do not have the force and effect of law and are not meant to bind the public in any way. FTA recommends that recipients work with assigned regional representatives throughout the application development process. For more specific instructions on navigating TrAMS, please consult the [TrAMS User Guide](#). For general information on creating an application in TrAMS recipients may also consult the general [FTA Recipient Award Toolkit](#).

1. Funding and Application Development

The Consolidated Appropriations Act, 2026, Section 165 makes \$94,316,766 available to support the 2028 Olympic and Paralympic Games. Eligible activities include planning, operating, and capital projects for all recipients, regardless of the population of the urbanized area served.

Funding is apportioned to urbanized areas (UZAs) proportionally by the number of Olympic and Paralympic sports hosted in each UZA. The apportionment is made to the designated recipient for that UZA. Suballocations within the UZA are a local decision and must be shared with FTA in a split letter.

Before completing your application, please review the specific requirements located in [FTA's Major Event Playbook](#) and applicable circulars, specifically [C9050](#) and [C5010](#). Engage your regional representative to ensure that all necessary preliminary work for application development is completed.

General Notes:

- **Stand-alone Applications:** Recipients should apply for Olympic and Paralympic funds through a stand-alone application, separate from other FTA formula or discretionary funding.

- **TIP and STIP:** Eligible Olympic and Paralympic transit projects funded under the Consolidated Appropriations Act, 2026, must be included in a transportation improvement program (TIP) and a statewide transportation improvement program (STIP).
- **Department of Labor (DOL) review or Certification:** Eligible Olympic and Paralympic transit projects funded under the Consolidated Appropriations Act, 2026, must be transmitted to Department of Labor (DOL) for review or Certification.
- **Federal Share:** 80 percent for all projects except additional public transportation bus service above and beyond regularly scheduled service. For additional bus service the Federal share is 90 percent.
- **Time for Split or Suballocation Letters to be Submitted:** FTA requests split or suballocation letters be submitted to FTA no later than June 1, 2028.
- **Timeframe for Application Submittal:** FTA recommends that draft grant applications for Olympic and Paralympic funding be submitted to FTA no later than January 31, 2030 in order to ensure enough time for grant processing.
- **Period of Availability of Funding:** FTA Olympic and Paralympic funding lapses at 12:00AM EDT on August 28, 2030. This means that the FTA Olympic and Paralympic funding must be in an obligated grant in FTA’s Transit Award Management System (TrAMS) no later than August 27, 2030.
- **Timeframe for Eligible Expenses without further justification:**
 - July 1, 2028 to July 31, 2028 for operating projects in all UZAs. For operating projects serving the Los Angeles—Long Beach—Anaheim, CA UZA only; July 1 2028 to August 31, 2028.
 - February 3, 2026 to August 31, 2028 for planning and capital projects.

2. Recipient Information

- **Certifications:** Prior to award, recipients must have the current Year Certifications and Assurances pinned in TrAMS.
- **SAM Registration:** Each applicant must have an active, non-expired **SAM registration** to apply.

3. Application Details & Executive Summary

The **Application Name** should include “2028 Olympic and Paralympic Funding, Recipient Name, Project Type(s).”

Executive Summary Template:

“This is an Olympic [and/or] Paralympic Funding application in the amount of \$XXXX. This application requests funding to prepare for and respond to the transportation demands of the Olympics [and/or] Paralympics. The scope includes [list of projects, such as stadium shuttles, wayfinding or security upgrades].”

4. Project Details & Narratives

Provide enough detail for FTA to understand the purpose and scope of the planned activities. Include information about any subrecipients and their projects, either in the application or as an attachment.

- **Project Name:** Must identify the specific eligible expenses being undertaken.
- **Scope of Work:** Example: Describe the quantity of capital items and include the **useful life** of any components valued over \$10,000.
- **Indirect Costs:** Identify if you are using indirect costs.

5. Budget Activity Line Items (ALI) & Milestones

Appropriate scopes and ALIs must be selected:

FUND SOURCE	SCOPE	SCOPE NAME	ACTIVITY LINE ITEM	CUSTOM ALI
5307-9C	442-00	METROPOLITAN PLANNING	MAJOR EVENT - PLANNING	Describe Planning Activity
	300-00	OPERATING ASSISTANCE	MAJOR EVENT – OPERATING	Operating
			MAJOR EVENT- OPERATING - SAFETY & SECURITY	Operating (Safety & Security)
	200-00	MAJOR EVENT CAPITAL	MAJOR EVENT- CAPITAL (Non-Safety and Security)	Describe Activity (e.g., Wayfinding, Station Improvements, Rolling Stock)
			MAJOR EVENT - CAPITAL- SAFETY & SECURITY	Describe Activity (e.g., Cameras, Lighting)

Milestone Requirements:

Milestones are estimated goals or progress markers for each project. Milestone descriptions should sufficiently detail how the recipient plans to demonstrate progress toward, and accomplishment of, the full scope of work. At least two milestones are required for each ALI, and at least three milestones are required for ALIs that involve contracts or third-party

contractors. Please ensure that milestones capture necessary information regarding timeframe for project implementation, especially if the award is for operating expenses.

- **Standard ALIs:** Must include an Activity Start Date and Activity Completion Date.
- **Contracted ALIs:** Must include RFP/IFB Issuance Date, Contract Award Date, and Contract Completion Date.
- **Rolling Stock (Buses/Rail):** Must list five milestones: (1) RFP/IFB Issue, (2) Contract Award, (3) Initial Delivery, (4) Final Delivery, and (5) Contract Completion.

6. Additional Information

Prior to application transmission, recipients should review the application for inclusion of key attachments. Recipients are encouraged to work with their regional representative to confirm that all necessary attachments are included in the application.

For questions, please contact your FTA regional office or email FTA_GlobalSports@dot.gov