

Revised FTA-24-3-006-3 Action Plan and Implementation Schedule Evaluation Matrix
Special Directive 24-3: Bus and Rail Transit Safety Issues Contributing to Safety Events

Revised Action Plan and Implementation Schedule Evaluation Matrix:
Special Directive 24 3: Bus and Rail Transit Safety Issues Contributing to Safety Events

Finding 6: Lack of Coordination and Prioritization on Intersection and Grade Crossing Safety and Detour Management (Service Design Analysis)
Required Action FTA-24-3-006-3: Within 150 days after issuance of this report, SEPTA must prepare an action plan and schedule to conduct an analysis of how current service design puts operators in difficult or unsafe situations (e.g., narrow roads with on-street parking, tight turns that cause the bus to roll over curb frequently, transfer center that requires the operator to put the bus in reverse without a spotter, lack of appropriate facilities or adequate lighting at end-of-line points). The analysis must identify potential improvements in service design to be implemented directly by SEPTA or coordinated with PennDOT and local jurisdictions as appropriate. SEPTA must submit the action plan and schedule to FTA for review and approval. SEPTA must submit the analysis for FTA review and acceptance. FTA will monitor implementation of the action plan and schedule, and subsequent analysis and improvements.

FTA Action Item Tracking No.	SEPTA Action Item	SEPTA Owner	SEPTA Deliverable	SEPTA Due Date	FTA Response
FTA-24-3-006-3-01	Service Design Gap Analysis Progress Report 1	System Safety Division	Progress report summarizing work activities towards Service Design Gap Analysis	9/13/2025	Action Items Approved To verify implementation, FTA may, at a minimum: <ul style="list-style-type: none"> • Review progress report • Discuss analysis and progress during Special Directive meetings and during onsite activities, with special focus on nighttime operations, transfer centers, and end-of-line operations
FTA-24-3-006-3-02	Service Design Gap Analysis Progress Report 2	System Safety Division	Progress report summarizing work activities towards Service Design Gap Analysis	12/13/2025	
FTA-24-3-006-3-03	Service Design Gap Analysis Report	System Safety Division	An analysis of how SEPTA's service design puts operators in potentially unsafe positions based on assigned risk values, including a gap analysis of recent and ongoing projects and recommendations for further analysis	4/13/2026	Action Item Approved To verify implementation, FTA may, at a minimum: <ul style="list-style-type: none"> • Review report with focus on recommendations for improvements • Discuss analysis and recommendations with SEPTA • Interview project representatives on recent and ongoing projects and operations personnel impacted by these projects
FTA-24-3-006-3-04	Corrective Action Plan (CAP) (if warranted)	System Safety Division	Based on the results of the Service Design Gap Analysis Report, incorporate any recommended actions into a CAP for submission to FTA	Within 60 calendar days of FTA approval of Service Design Gap	Action Item Approved To verify implementation, FTA may, at a minimum: <ul style="list-style-type: none"> • Review and accept CAP • Discuss CAP implementation progress with SEPTA in regular updates

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<p>Finding 6: Lack of Coordination and Prioritization on Intersection and Grade Crossing Safety and Detour Management (Service Design Analysis)</p> <p>Required Action FTA-24-3-006-3: Within 150 days after issuance of this report, SEPTA must prepare an action plan and schedule to conduct an analysis of how current service design puts operators in difficult or unsafe situations (e.g., narrow roads with on-street parking, tight turns that cause the bus to roll over curb frequently, transfer center that requires the operator to put the bus in reverse without a spotter, lack of appropriate facilities or adequate lighting at end-of-line points). The analysis must identify potential improvements in service design to be implemented directly by SEPTA or coordinated with PennDOT and local jurisdictions as appropriate. SEPTA must submit the action plan and schedule to FTA for review and approval. SEPTA must submit the analysis for FTA review and acceptance. FTA will monitor implementation of the action plan and schedule, and subsequent analysis and improvements.</p>					
FTA Action Item Tracking No.					FTA Response
				Analysis Report	<ul style="list-style-type: none"> Observe CAP implementation