

# MINNESOTA RBI OVERVIEW

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*Jon Wolfgram P.E. – Interim Program Manager*



# MN RBI OVERVIEW

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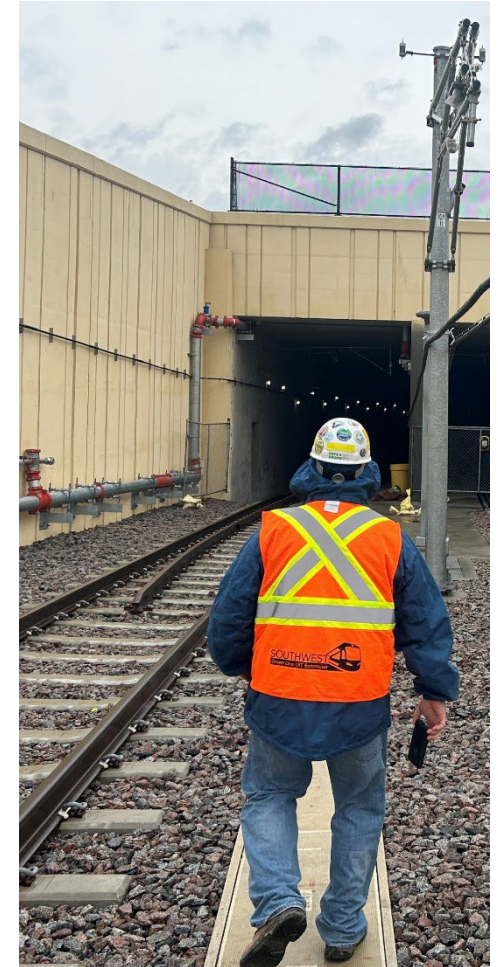
1. Staffing & Workload
2. Process
3. Data
4. Coordination with RTA
5. Status
6. Lessons Learned



# STAFFING & WORKLOAD

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- Staffing
  - ✓ 1-Inspector
  - ✓ 1-Program Manager (*part-time*)
  - ✓ Contractors
  - ✓ Working to add additional part-time Inspection Staff
- Workload
  - ✓ Review and documentation of real-time reports (varies)
  - ✓ Review of monthly submittals
  - ✓ Analysis / formulation of inspection focus
  - ✓ Casework – documentation, reports, correspondence



# MN PROCESS

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- Inspection Process
  - ✓ Announced or unannounced
  - ✓ Communication throughout the process
  - ✓ Data-driven (*events, observations, safety concerns, reporting*)
- Data Sharing
  - ✓ Real-time
  - ✓ Monthly
- Documentation
  - ✓ Data / analysis
  - ✓ Inspection casework

# DATA

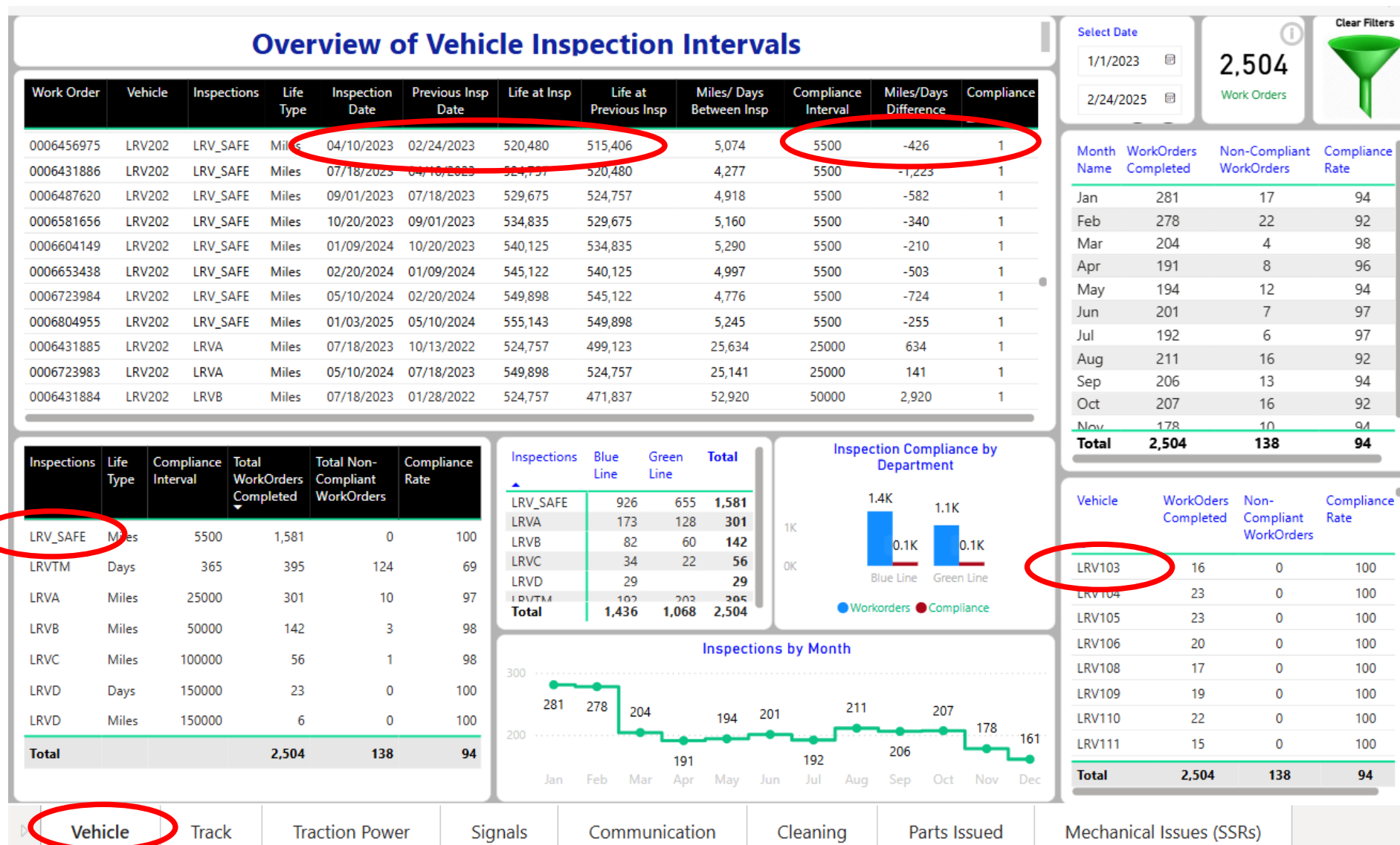
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- Real-time Reporting
  - ✓ Safety Event Reporting
  - ✓ Special Situation Reports
  - ✓ Safety Program Data (*Hazard Logs*)
  - ✓ Inspection & Maintenance Data
- Reporting Formats
  - ✓ Email notifications
  - ✓ RTA dashboards
  - ✓ Numerous spreadsheets





# DATA – DASHBOARD EXAMPLE



# COORDINATION WITH RTA

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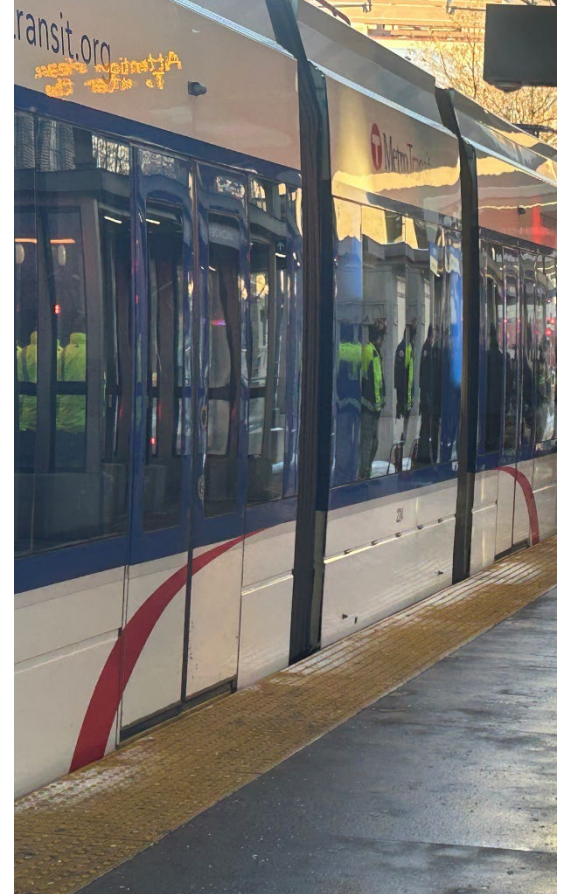
- Minnesota – (1) RTA
- Monthly Safety Meetings
  - ✓ Discuss RBI Initiatives
  - ✓ Review Data
  - ✓ Coordinate additional actions
- Alignment of ASP with Program Standard



# LESSONS LEARNED

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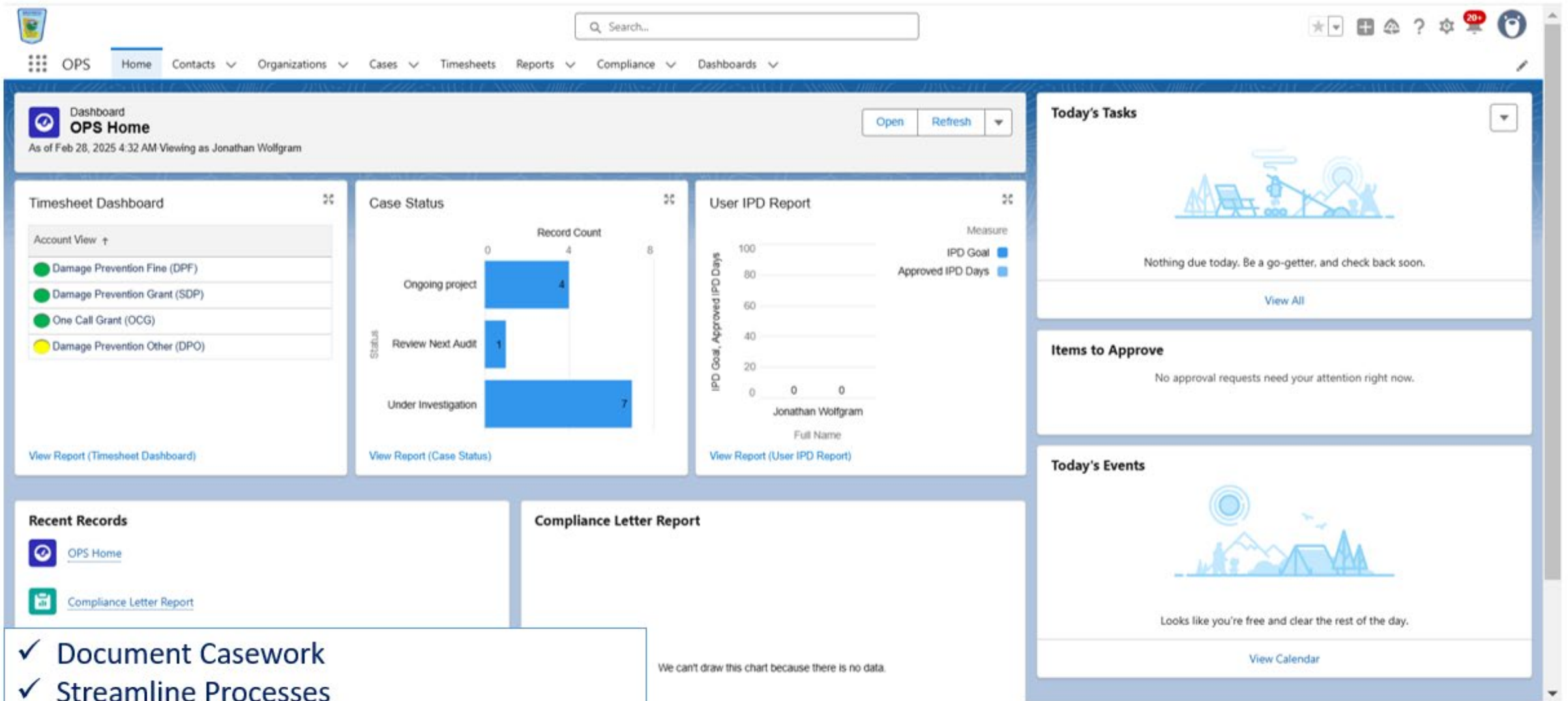
- The process is logical – Data-Driven Inspections
- The balance of analysis & getting out in the field
- Lots of Data!
- Additional staffing needed
- Areas of focused improvement
  - ✓ Database Development for Casework
  - ✓ Processes for meaningful analysis of RTA Data
  - ✓ GIS











- ✓ Document Casework
- ✓ Streamline Processes
- ✓ Better Reporting
- ✓ Increase Standardization of documentation



- OPS
- Home
- Contacts
- Organizations
- Cases
- Timesheets
- Reports
- Compliance
- Dashboards



Case  
20190222

Printable View Reopen Case

Status: Closed  
Total IPDs: 0  
# of Violations: 0  
# of Compliance: 0

CLOSED

Related List Quick Links

- Notes (0)
- Involved Parties (0)
- Case Locations (0)
- Checklists (0)
- Violations (0)
- Compliance (0)
- Associated Time (10+)
- Case History (0)
- Approval History (2)

Information

Date	2/8/2019	Case Number	20190222
Owner	Jonathan Wolfram	Status	Closed
Type	Administration	Case Status Report	
Sub Type	Planning/Analysis/Review	Reason for Reopening	
Description	JCW 2019 Administrative Case: Supervision, Work Approvals, Program Administration and Grant Administration	Case Closed Date	
Approval Comments			

Filters: All time • All activities • All types  
Refresh • Expand All • View All

Upcoming & Overdue

No activities to show.  
Get started by sending an email, scheduling a task, and more.

No past activity. Past meetings and tasks marked as done show up here.

# QUESTIONS?

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