



U.S. Department  
of Transportation  
**Federal Transit  
Administration**

Headquarters

1200 New Jersey Avenue, SE  
Washington, DC 20590

**SENT VIA EMAIL**

April 15, 2025

Mr. Scott Sauer  
Interim General Manager/Chief Executive Officer  
Southeastern Pennsylvania Transportation Authority  
1234 Market Street, 10th Floor.  
Philadelphia, PA 19107

**Subject: Action Plan and Implementation Schedule for Required Action FTA-24-2-002-3**

Dear Mr. Sauer:

The Federal Transit Administration (FTA) issued Special Directive (SD) 24-2 to the Southeastern Pennsylvania Transportation Authority (SEPTA) on July 5, 2024. FTA issued SD 24-2 to direct SEPTA to address findings documented in a July 5, 2024, report on a Safety Management Inspection (SMI) of SEPTA and the Pennsylvania Department of Transportation (PennDOT). Required Action FTA-24-2-002-3, which is associated with Finding 2 of SD 24-2, requires SEPTA to submit an action plan and implementation schedule to establish dedicated training resources for rail and bus transit controllers, or Control Center Managers (CCMs), at the Operations Control Center (OCC). SEPTA submitted an action plan and implementation schedule on November 1, 2024, and provided follow-up documentation, as requested by FTA, on February 3, 2025.

**Approval of Action Plan and Implementation Schedule for Required Action FTA-24-2-002-3**

FTA has reviewed SEPTA's action plan, implementation schedule, and supporting documents and approves SEPTA's action plan and implementation schedule for FTA-24-2-002-3.

FTA finds that SEPTA's submission demonstrates a dedicated approach to budgeting for and hiring three OCC Training Officers dedicated to CCM training. The implementation schedule outlines clear timelines and responsible parties for each action item.

**Conclusion**

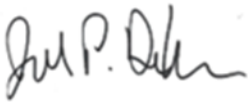
SEPTA should proceed with implementing the approved plan according to the approved schedule. FTA will monitor SEPTA's progress and conduct ongoing verification activities.

The attached Evaluation Matrix includes information on some of the verification activities FTA anticipates conducting. These activities will allow FTA to comprehensively assess SEPTA's

implementation of individual action items, ensuring they meet the commitments outlined in the action plan and implementation schedule. FTA may conduct additional verification activities as needed.

We greatly appreciate SEPTA's commitment to the safety of the SEPTA system and its transit workers and passengers. Should you have any questions, please contact Francis Alomia, Special Directive Manager, at (470) 859-1677 or [Francis.Alomia@dot.gov](mailto:Francis.Alomia@dot.gov).

Sincerely,



Joe DeLorenzo  
Associate Administrator and  
Chief Safety Officer  
Office of Transit Safety and Oversight

Attachment: FTA-24-2-002-3 Action Plan and Implementation Schedule Evaluation Matrix

cc: Ms. Sarah Powell, Deputy Chief Transformation Officer – Safety Culture, SEPTA  
Mr. Brad Okoniewski, Chief Safety Officer, SEPTA  
Mr. David Hunter, Deputy Chief Safety Officer – Safety Management Systems, SEPTA  
Mr. Erik Johanson, Senior Director of Budgets & Transformation, SEPTA  
Ms. April Dorcak, Director of Regulatory Compliance, SEPTA  
Ms. Julie Bender, Director of QA/QC & Interagency Coordination, SEPTA  
Mr. Gino Benedetti, General Counsel, SEPTA  
Ms. Meredith Biggica, Deputy Secretary for Multimodal Transportation, PennDOT  
Ms. Elizabeth Bonini, Director, State Safety Oversight Office, PennDOT  
Ms. Terry Garcia Crews, Regional Administrator, FTA Region 3  
Mr. Tony Tarone, Deputy Regional Administrator, FTA Region 3  
Mr. David Burns, General Engineer, FTA Region 3