

State Safety Oversight Reporting (SSOR)

February 22, 2023

SSOR Refresher Training

Transit Safety and Oversight Federal Transit Administration



U.S. Department of Transportation Federal Transit Administration

Speaker Introductions



Myesha Stephney Program Analyst Office of Safety Review



John P. Chism Program Manager Office of Safety Review



Agenda

- Overview and Primary Functions
- Benefits of SSOR
- Enhancements and New Features
- SSOR Modules and Features
- Modules and Known Challenges
- National Transit Database Integration and Access
- Modes in Engineering
- Q&A

SSOR Overview and Primary Functions

https://faces.fta.dot.gov/suite/

- SSOR satisfies requirement for annual State Safety Oversight Agency (SSOA) reporting.
 - Per CFR 674.39, must submit an Annual Report by March 15th annually to FTA.
 - The regulation also states that safety data "must be submitted electronically through a reporting system specified by FTA."
- Serves as FTA's source of contact information for SSOA personnel and rail transit agency safety staff
- Allows for SSOAs to document SSO Program activity throughout the year
- Provides SSOAs with access to current and historical SSO Program data for their agency

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Benefits of SSOR

Improved data management

Year-round access to data and export functionality

Reduced reporting burden on the States

States no longer report events to FTA

States can see event data reported by their rail transit agencies

Data validation is streamlined – FTA and SSOAs can now coordinate within SSOR



Enhancements and New Features

New Landing Page organization

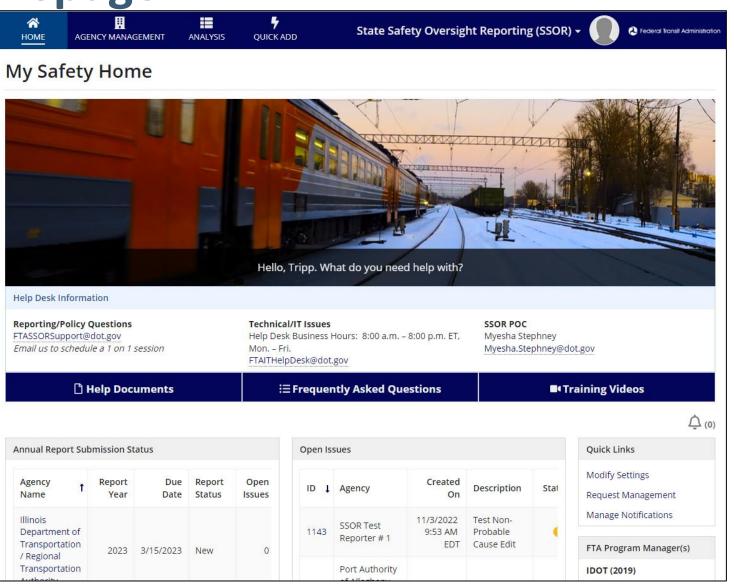
Updated Frequently Asked Questions

New email address for reporting questions (FTASSORSupport@dot.gov)

Schedule a "1 on 1" session with SSOR staff



SSOR Homepage



SSOR Homepage

- Easy navigation to data
- Pending items for user review
 - Annual Report
 - Unresolved Events
 - Pending Requests
 - Open Issues
 - Open Discrepancies
- Quick Links and FTA Contacts for Assistance

nnual Report Submission St	atus				Open Is	sues				Quick Links
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Illinois Department of Transportation / Regional	2023	3/15/2023	New	0	1143	SSOR Test Reporter # 1	11/3/2022 9:53 AM EDT	Test Non-Probable Cause Edit	0	Manage Notifications
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SSOR Modules

👔 Profile 👔 Contacts 📋 CAPs 🛕 Hazards 🥎 STARs 🔍 Internal Audits 🛄 Events 🎤 Issues 🛱 Discrepancies

Reporting Modules

- Profile
- Contacts
- Corrective Action Plans
- Hazards*
- SSO Triennial Audit of the RTA
- Internal Safety Reviews
- Events

Validation Modules

- Issues
- Discrepancies

* Reporting currently disabled

Module Features

Report Year

 You can use a dropdown to select what year you want to view

Currently Viewing

 You can switch between viewing SSOA data or RTA-specific data

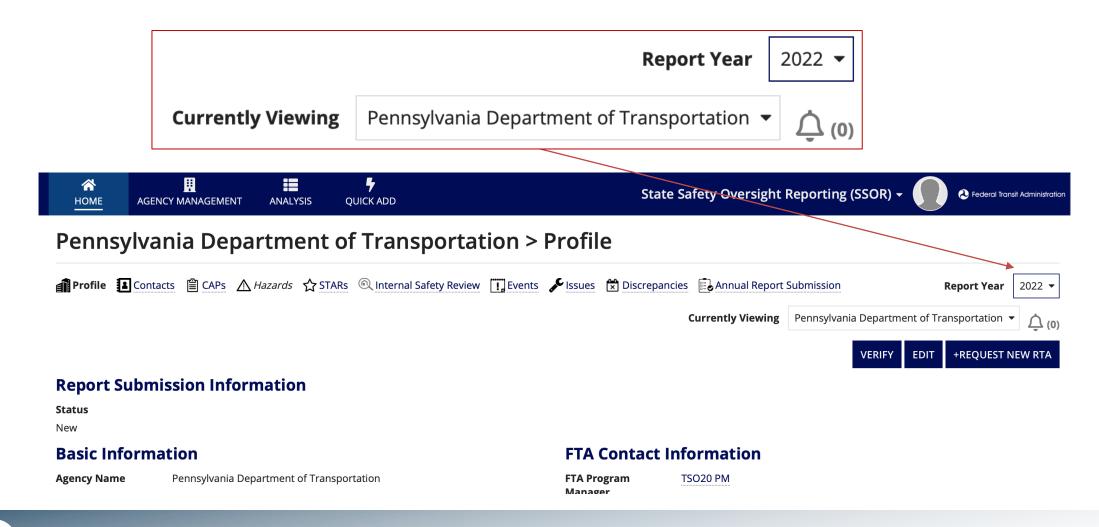
Comments

- You can make comments directly from SSOR forms
- You can tag individuals to coordinate with FTA staff and other SSOA users

Filters

 You can narrow down Module data by specific data points within each module

Module Features: Report Year and Currently Viewing



Module Feature: Comments

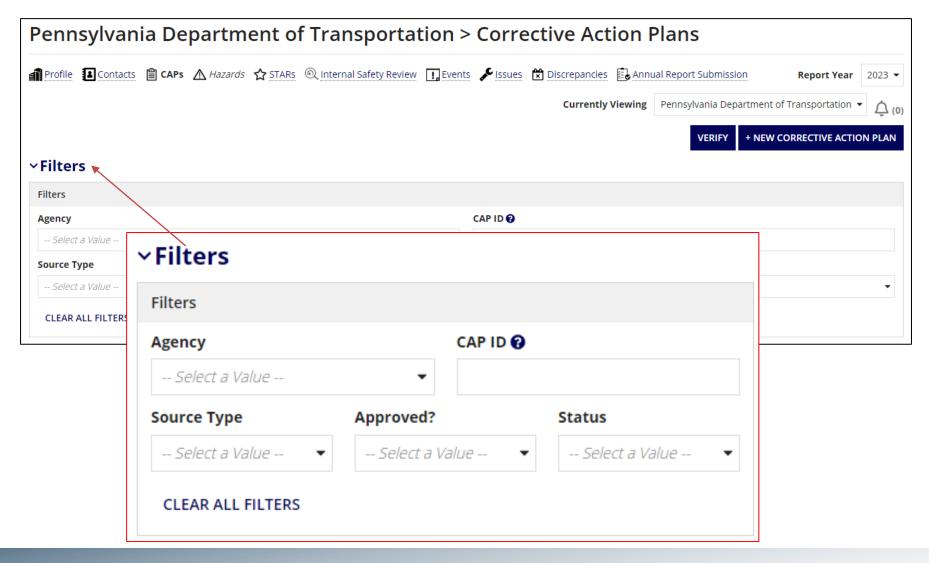
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Module Feature: Filters

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Module Feature: Filters



Module Feature: Filters

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Profile - SSOAs

Profile

- Agency contact information
- Coordination Data
- SSOA Authority
- Documents

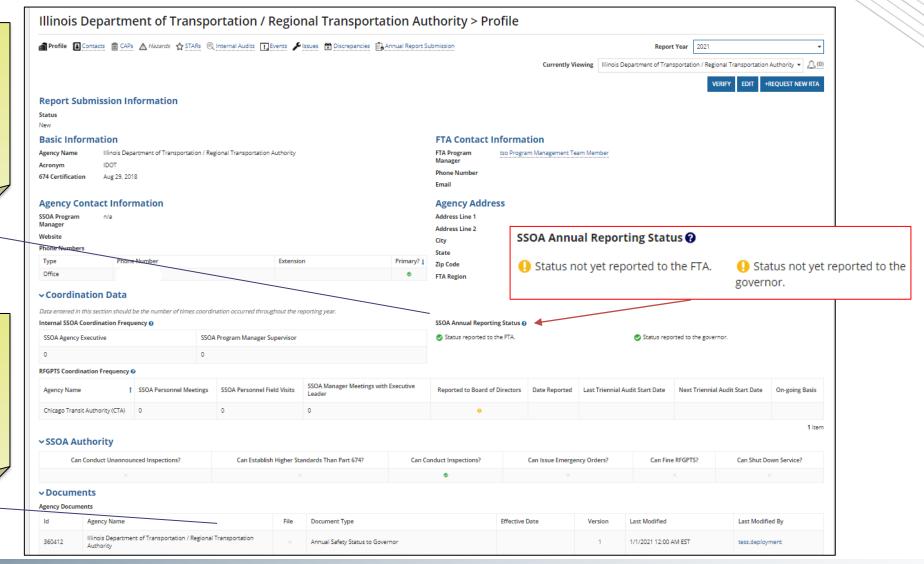
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Profile - SSOAs

Profile

Challenge: Some SSOAs have not checked the box indicating that they have transmitted an Annual Safety Status Report to the Governor's Office, the Board of Directors and FTA

Challenge: Some SSOAs did not upload sufficient documentation of Annual Safety Status Reports transmittal to the Governor's Office and the Board of Directors

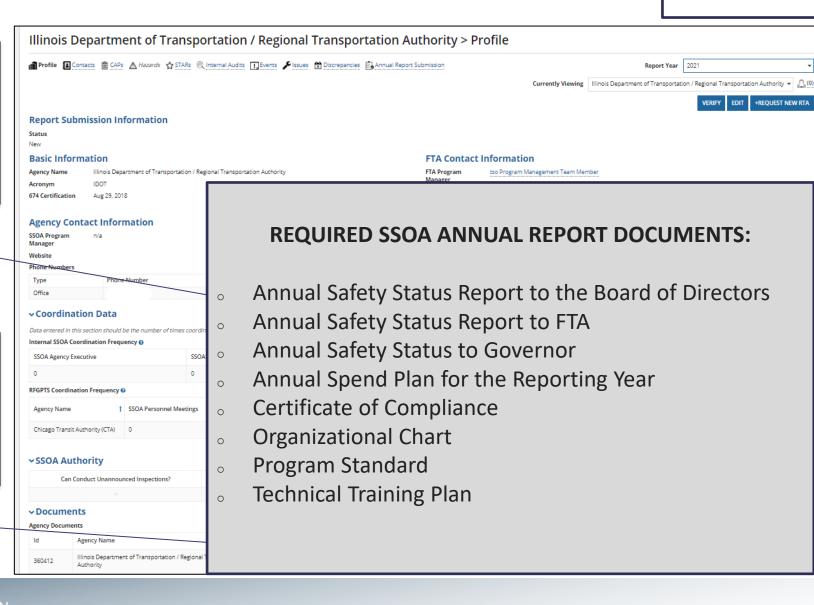


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Challenge: Some SSOAs did not upload sufficient documentation of Annual Safety Status Reports transmittal to the Governor's Office and the Board of Directors



Profile - RTAs

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- Basic Information
- Agency Contact Information
- Agency Address
- Modes
 - Modes In Engineering
- Coordination Data
- Documents
- Waivers

Profile Contacts	CAPs 🛆 Hazards 🏠 STA	Rs 🔍 Internal Audits 📆	events 🎤 Issues 🖹 Disc	repancies				Rep	ort Year 202	:1	
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Profile - RTAs

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Contacts



- Agency
- Name
- Title
- Phone
- Email

- Hours Worked, Previous Hours Worked, Difference in Hours
- Date Range
- Type
- User

Contacts													
Agency	Name	Title	Primary Phone	Email	Hours Worked	Previous Year Hours Worked	Difference in Hours	Date Range	Туре	User			
Massachusetts Department of Public Utilities	Brett PA Primary Rojas	PA Primary			0	0	0	2021 - Present	Lead PM	<u>.</u>		Q	×
Massachusetts Bay Transportation Authority (The T)	Brett Demo			×	0	0	0	2021 - Present	CEO			٩	×
Massachusetts Department of Public Utilities	Scott Andrews	Assistant Director		-	0	0	0	2015 - Present	SSOA Primary		1	٩	×
Massachusetts Department of Public Utilities	Ricky Dobbins	Rail Transit Engineer		-	0	0	0	2016 - Present	SSOA Alternate		1	۹	ж
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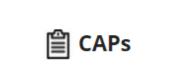




Challenge: Some SSOAs have noted duplicate contacts in this module

Contacts													
Agency	Name	Title	Primary Phone	Email	Hours Worked	Previous Year Hours Worked	Difference in Hours	Date Range	Туре	User			
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Massachusetts Department of Public Utilities	Ricky Dobbins	Rail Transit Engineer		-	0	0	0	2016 - Present	SSOA Alternate		1	۹	ж
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Corrective Action Plans (CAPs)



- CAP ID
- Agency
- Source
- Source Type
- Effective Year
- Departments

- Plan
- Approved
- Proposed Implementation Date
- Actual Implementation Date
- Status
- Issues Preventing Resolution

Corrective /	Action Plans												
CAP ID	Agency	Source	Source Type	Effective Year	Departments	Plan	Approved?	Proposed Implementation Date	Actual Implementation Date	Status			
153397	Massachusetts Bay Transportation Authority	n/a	Event	2016	E&M - MOW		٥	9/30/2017		•			×
153371	Massachusetts Bay Transportation Authority	n/a	Event	2016	E&M - MOW	×	۰	9/30/2017		•		8	×
152608	Massachusetts Bay Transportation Authority	n/a	Event	2016	MOW		۰	9/30/2017		•			×
152533	Massachusetts Bay Transportation Authority	n/a	Event	2016	MOW	×	۰	9/30/2017		•	2	8	ж
152435	Massachusetts Bay Transportation Authority	n/a	Event	2016	Safety		۰	12/31/2022		G		8	ж
149966	Massachusetts Bay Transportation Authority	Hazard Management	Other	2017	Materials	×	×	5/16/2021		G			×
149790	Massachusetts Bay Transportation Authority	Hazard Management	Other	2017	ALL			12/31/2022		G			×
												7 iter	ms
										ltems per p	age: 5	10 25 5	0 100
									VERIFY + N	EW CORRECT	IVE AC	TION P	LAN

Corrective Action Plans (CAPs)

0	CAPs v	nges: SSOAs ha with outdated P mentation Dates	roposed	lue	CAI	allenges: SSOAs have C Ps with updates needer venting Resolution" fie	d to their "Issues	
Correc	tive Action Pla	an - 157787					\backslash	
Corr	ective A	ction Plan Information						
Agen	y Internal CA: Identifi		\sim	Source Type Event		Status Open -	Overdue	
		cy SSOR Test Reporter # 1		Source n/a Corrective Action Aug 19, 2020 Plan Approval Date		Effective Year 2020 Corrective Action No doo Plan Document	cument uploaded	
CAP A	tions							
#	Action	Department Responsible	Individual Responsible	Proposed Implementation Date	Actual Implementation	Date Implementation Verified	Issues Preventing Resolution	Status
1	test	Buildings and Grounds	B. Straight	8/18/2020		0	because	θ
								1 item
				Load	Comments			
Hide								
							VERIFY + NEW CORREC	CTIVE ACTION PLAN

CAPs

SSO Triennial Audit of RTA (STAR)

- ID
- Agency
- Audit Type
- Date Range
- Report
- Final Report Date
- Issues?
- Findings
- Contractor Used?

	tacts 🖺 CAPs 🛕 Hazards 🏠 STARs 🛞 Internal Audits 👖	Events 🎤 Issue	s 📰 Discrepancies 🔠 Annual I	Report Submission				Report Year	2020			
							Cu	rrently Viewing Per	nsylvania Departme	nt of Transp	ortation	•
									I	REVERIFY	+ CRE	ATE
Filters												
Filters												
Agency												
Select a Value -	-											
Audit Type			Issues with Final Report	?				Date Issued From 🚱	Dat	e Issued To	0	
Select a Value -	-		▼ Select a Value				-	mm/dd/yyyy	זרח	n/dd/yyyy		
SO Triennial Audit	t of RTA Agency	Audit Type	Date Range	Report	Final Report Date	Issues?	Number of Fin	dings	Contractor Used?			
demo	Cambria County Transit Authority (Johnstown Inclined Plane)	Safety	8/1/2020 - 8/9/2021			۲	0	-	۲		٩	
20210514	Cambria County Transit Authority (Johnstown Inclined Plane)	Safety	2/3/2020 - 11/13/2020		5/14/2021	۲	0				Q	Ľ
5739	Cambria County Transit Authority (Johnstown Inclined Plane)	Safety	9/1/2019 - 9/2/2020	٥	12/20/2020	0	15		۲		Q	
	SSOR Test Reporter # 1	Safety	5/5/2020 - 5/20/2020		5/20/2020	0	8		۲		٩	Ũ
TA-PA-20-003	SSOR Test Reporter # 1	Safety	2/27/2020 - 2/10/2021	٥	2/10/2021	0	0		۲		Q	
TA-PA-20-003 brett123	SSOR rest reporter # 1											

SSO Triennial Audit of RTA (STAR)

	Profile Dont	ntacts 🛍 CAPs 🛕 Hazards 🏠 STARs 🍭 Internal Audits 🚺	Events 🔑 Issues	🖹 Discrepancies 🔂 Annual Re	port Submission				Report Year 2020			
								Currently	Viewing Pennsylvania Depar	ment of Trans	portation	• 🛆
llenge: Some users lit Report for a STAF	•			Issues with Final Report?				Date	Issued From @	ate Issued To	0	•
				▪ Select a Value				▼ mm/	(dd/yyy	mm/dd/yyyy		
	Id	Agency	Audit Type	Select a Value Date Range	Report	Final Report Date	Issues?	mm/ Number of Findings	Contractor Use			
	ld demo	Agency Cambria County Transit Authority (Johnstown Inclined Plane)			Report	Final Report Date	Issues?			d?	9	
			Safety	Date Range	Report ×	Final Report Date		Number of Findings	Contractor Use	d?		
	demo	Cambria County Transit Authority (Johnstown Inclined Plane)	Safety Safety	Date Range 8/1/2020 - 8/9/2021	×		ø	Number of Findings	Contractor Use	d? 2		
	demo 20210514	Cambria County Transit Authority (Johnstown Inclined Plane) Cambria County Transit Authority (Johnstown Inclined Plane)	Safety Safety	Date Range 8/1/2020 - 8/9/2021 2/3/2020 - 11/13/2020	×	5/14/2021	0	Number of Findings 0 0	Contractor Use	d? 2014	٩	
	demo 20210514 5739	Cambria County Transit Authority (Johnstown Inclined Plane) Cambria County Transit Authority (Johnstown Inclined Plane) Cambria County Transit Authority (Johnstown Inclined Plane)	Safety Safety Safety	Date Range 8/1/2020 - 8/9/2021 2/3/2020 - 11/13/2020 9/1/2019 - 9/2/2020		5/14/2021 12/20/2020	© © 0	Number of Findings 0 0	Contractor Use	d? 2	٩	

С А ☆ STARs

Internal Safety Reviews

•	ID	Arizona	Department of Transportation > In	ternal Safety Rev	view							
•	Agency	Profile 🛛 Co	ontacts 🖺 CAPs 🛆 Hazards 🏠 STARs 🔍 Internal Safety Review [🗓 Events 🖌 Issues 🛣 Discrepar	ncies 🔒 Annu	al Report Submission		Currently Viewi	ng Arizo	na Departm	Report Y	2022 ▼ tion ▼ Â (9)
•	Date Range	∽Filters							VER	IFY + CR	EATE INTERNAL SA	
•	Report	Filters										
•	Number of Findings	Agency Select a Valu CLEAR ALL FIL					•	Date Issued Fro	m 🕑		ate Issued To 😧	iiii
•	•	Internal Safety R	eview									
•	Description	Review ID	Agency	Date Range	Report	Description	Audited	Areas	Edit	View	See CAPs	Delete
•	Audited	126	RTA 444	6/15/2022 - Present	×	"At vero eos et accusamus et iusto odio digniss			ľ	Q	Ê	×
		125	RTA 444	6/15/2022 - Present	×	"At vero eos et accusamus et iusto odio digniss			ľ	Q	Ê	×
	Areas	112	Valley Metro Rail (METRO)	11/30/2020 - 2/24/2022	×	test	test		ľ	۹	â	×
		77	Sun Link Transit System (Tuscon Streetcar)	10/29/2019 - 2/24/2022	×	For UAT Bulk CAPs demo	test		ľ	Q	â	×



VERIFY

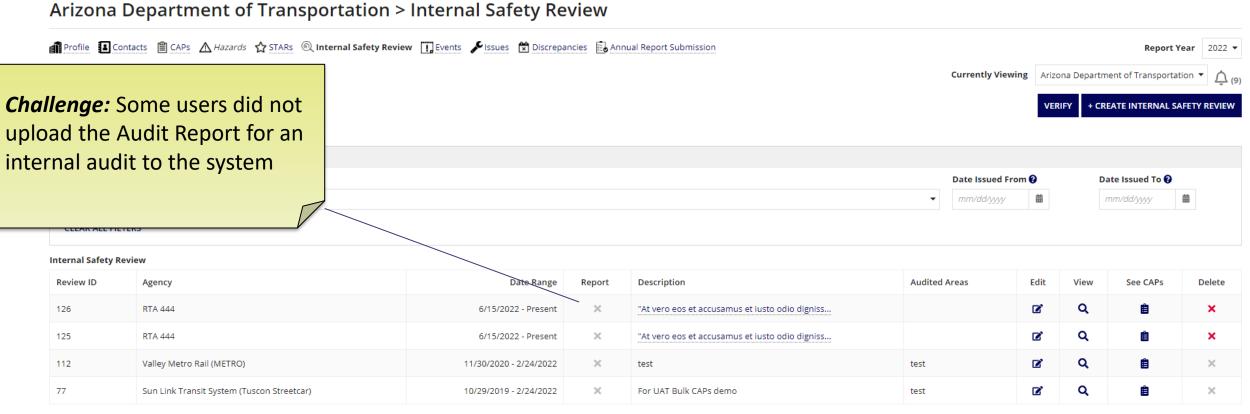
Internal Safety

Reviews

4 items

Internal Safety Reviews

Internal Safety Reviews



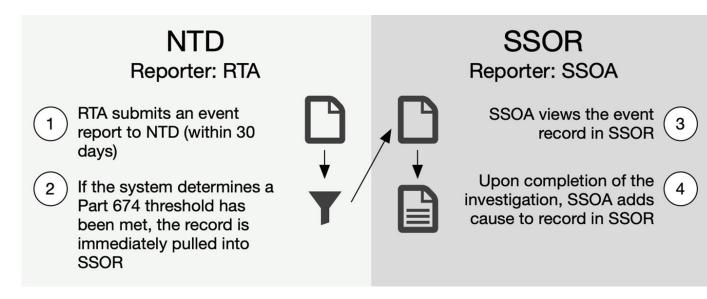
4 items

VERIFY + CREATE INTERNAL SAFETY REVIEW



NTD Event Data Integration

- States no longer report events to FTA
- NTD is the system of record for all rail transit events
- States are required to investigate events that meet FTA's definition of "accident"
- SSOR automatically identifies these events as they are reported to the NTD and displays them in the SSOR Events Module
- Upon completion of the investigation, States can add the cause to the event record in SSOR



- NTD Event ID *
- NTD Event Information*
 - Description
 - Reporter Mode ID
 - Event Date/Time
 - Address
 - Event Type
 - Location
 - Mode
 - Rail Alignment
 - Was There a Tow-away?
 - Was there Significant Damage?
 - Vehicles and Persons Involved
 - Total Fatalities
 - Total Injuries

* read-only (from NTD)

- SSOA ID
- Two Hour SSOA Notification
- Probable Cause
- Investigated and Reported By
- Investigation Reviewed and Adopted

Events

• Report (upload)

Events

Pennsylvania Department of Transportation > Events

Currently Viewing Pennsylvania Department of Transportation •	Pr	ofile 🖪 Co	ntacts	CAPs	A Hazards	STARs	() Internal Safety Review	events	🗲 Issues	🕈 Discrepancies	🔁 Annu	ual Report Submission	Report Year	2020 👻
										Currently V	/iewing	Pennsylvania Department of T	ransportation 🝷	(0)

> Filters

Events

NTD ID ↓	Reporter Mode ID	SSOA ID	RTA	Event Date	Event Type	Mode	Description	Total Fatalities	Total Injuries	Probable Cause 😧	Report 😧	View	See CAPs
1958710	6478	test	SSOR Test Reporter # 1	9/29/2020 12:00 AM	Other	Heavy Rail	Updating the event description to make sure thi	1	0	Action of Motorist	÷	۹	Ê
1956874	6478	GE-20- 010	SSOR Test Reporter # 1	11/25/2020 9:00 AM	Other	Heavy Rail	sec event, evac life safety, one fatality	1	0	Equipment Failure	Ê	۹	Ê

2 items

Events

- SSOAs enter investigationrelated data
- If a discrepancy is noted between
 NTD Event
 Information and
 what was reported
 to the SSOA,
 contact your RTA

CANCEL						CRE	ATE DISCREPANCIES MANAG	SE DISCREPANCIES	SUBMIT EDI		
SSOR Event Investigation	Data										
SSOA ID			Investigated By		L	ast Modified By					
(Enter Unique SSOA Identifier)			(Provide name/information of prin	mary event investigator)		rett PA Primary Rojas					
Two Hour SSOA Notification			Investigation Report Issued By			ast Modified Date /14/2021 12:57 PM EDT					
No		•	Select a Value		•						
Reason SSOA did not Receive Two Hou	Notification		Was Investigation Reviewed & Ad	lopted by SSOA?							
(Provide reason SSOA did not receive to	hour notification)		Reason Investigation was not Rev	viewed & Adopted							
Probable Cause			(Provide reason if report was not	reviewed and adopted by th	e SSOA)						
Select a Value		•			//						
			Investigation Report								
			UPLOAD 🛱 Drop file here								
NTD Event Information											
Description											
Updating the event description to make s	ire this does the audit info	rmation and all the fun stuff.									
NTD Event ID 1958710			Event Type Other			Rail Alignment					
Reporter Mode ID 6478			Location Boarding /			Derailment Type					
Event Date/Time 9/28/2020 8:00 F	M EDT		Mode Heavy Rail			Collision With					
Approximate 342897 Street Address			Type of Service Code PT			Collision At RGX N					
Lighting			Total Fatalities 1			Was There a Tow- No Away?					
Weather			Total Injuries 0 Evacuation No			Was There N	0				
Is the Report No Completed?			Evaluation No			Significant Damage?					
 Vehicles Involved 											
Vehicle Id t Vehicle	Гуре	Vehicle Action	Vehicle Speed	Number	of Cars Derailed		Run Away Train	Tow A	Away		
				No vehicles available							
~ Event Person Informat	on										
Person Id † Person Ty	0e		Trespasser?	Suicide?	Transported to Hos	pital?	Injury Type	Incident Type			
								Fatality			
85957 Pedestria	crossing in crosswalk										

				E	ive	nts				[]]	ven	ts	
clarifica	ige: Some ation re: 49 ing Thresho	CFR P											
Pennsyl	vania Depar	tment	of Transporta	ition > Events									
Profile 🔳 Co	ontacts 🖺 CAPs 🔥 Ha	zards 🟠 STA	Rs 🔍 Internal Audits 🔲	vents 📌 Issues 😭 Discrep	pancies 🚯 Ann	ual Report Subr	nission		Report Y	Year 2020			-
								C	urrently Viewing	Pennsylvania Departme	nt of Transp	ortation	▼ <u>(3)</u>
> Filters Events NTD Event ID	Reporter Mode ID	SSOA ID	Agency SSOR Test Reporter # 1	Event Date 9/28/2020 8:00 PM EDT	Event Type Other	Mode Heavy Rail	Description Updating the event description to make sure	Total Fatalities	Total Injuries	Probable Cause	Report		9
1956874	6478	GE-20-010	SSOR Test Reporter # 1	11/25/2020 4:00 AM EST	Other	Heavy Rail	thi sec event, evac life safety, one fatality	1	0	Equipment Failure	0		9
						proba invest	enge: SSOAs cannot p able cause if the final tigation report is not e submission deadline	complete					2 items REVERIFY

Issues

🞤 Issues

• ID

- Agency
- Status
- Page
- Source
- Data
 Element
- Related Object
- Description
- Created By

-	(Ivania Department of Tran Contacts	-			🛙 🗊 Annual Report Submissio	n			Report	Year 202	0	•
								Curr	ently Viewing	Pennsylvar	nia Department of Transportation	- <u>(3)</u>
									, ,	,		E ISSUE(S)
Filters												
Filters												
Agency				Page				Status				
Select a Va	lue		-	Select a Value			•	Select a Value				•
Description				Data Element								
				Select a Value			*					
CLEAR ALL F	FILTERS											
ssues												
□ Id ↓	Agency	Status	Page		Source	Data Element		Related Object	Description	ı	Created By	
1067	SSOR Test Reporter # 1	۲	Correct	ive Action Plans	157944	Proposed Implementation Date		1	Nah that's v	wrong	TSO20 PM	٩
1057	SSOR Test Reporter # 1	۲	Correct	ive Action Plans	157940	Agency Internal CAP Identifier		n/a	test		TSO20 PM	٩
1056	Cambria County Transit Authority (Johnstown Inclined Plane)	ø	SSO Trie	ennial Audit of RTA	215	Date Concluded		n/a	Test		Region 1 Validation Lead	٩
1055	Pennsylvania Department of Transportation	0	Contact	:5	Brett's New Company	Company Name		n/a	Demo		Region 1 Validation Lead	٩
1054	SSOR Test Reporter # 1	•	Correct	ive Action Plans	157940	Issues Preventing Resolution		1	Provide issu	ues	Region 1 Validation Lead	٩
1053	Cambria County Transit Authority (Johnstown Inclined Plane)	•	SSO Trie	ennial Audit of RTA	20210514	Date Concluded		n/a	wrong date		Region 1 Validation Lead	٩
1052	Pennsylvania Department of Transportation	•	Contact	s	Demo Company	Company Name		n/a	a test issue		Region 1 Validation Lead	٩
												7 items
											Items per page: 5 10	25 50 100
											RESOLVE	E ISSUE(S)



se Issues

	Pennsylvania Department of Transportation > Issues											
	💼 Profile 🗈 Contacts 🗎 CAPs 🛆 Hazards 🟠 STARs 🍭 Internal Audits 🕕 Events 🎤 Issues 😭 Discrepancies 🗟 Annual Report Submission								Report Year 2020 👻			
								Cu	Currently Viewing Pennsylvania Department of Transportation •			
										RESOL	VE ISSUE(S)	
✓Filters												
		Page St.					Status					
Challenge: Once an issue	ated by FTA	Select a Value				Select a Value 👻						
in the system, users needed clarity on how					Data Element							
- Jeel a value												
to address and close these issues												
		\square	Status	Page		Source	Data Element	Related Object	Description	Created By		
			0	Correct	ive Action Plans	157944	Proposed Implementation Date	1	Nah that's wrong	TSO20 PM	٩	
	1057	SSOR Test Reporter # 1	0	Correct	ive Action Plans	157940	Agency Internal CAP Identifier	n/a	test	TSO20 PM	٩	
	1056	Cambria County Transit Authority (Johnstown Inclined Plane)	S20 Int		ennial Audit of RTA	215	Date Concluded	n/a	Test	Region 1 Validation Lead	٩	
	1055	Pennsylvania Department of Transportation			5	Brett's New Company	Company Name	n/a	Demo	Region 1 Validation Lead	Q	
	1054	SSOR Test Reporter # 1	•	Correct	ive Action Plans	157940	Issues Preventing Resolution	1	Provide issues	Region 1 Validation Lead	٩	
	1053	Cambria County Transit Authority (Johnstown Inclined Plane)	•	SSO Tri	ennial Audit of RTA	20210514	Date Concluded	n/a	wrong date	Region 1 Validation Lead	٩	
	1052	Pennsylvania Department of Transportation	•	Contact	5	Demo Company	Company Name	n/a	a test issue	Region 1 Validation Lead	٩	
											7 items	
	Items per page: <u>5</u> 10 <u>25 50 100</u>											
										RESOL	VE ISSUE(S)	

Annual Report Data Validation

- When an SSOA submits their Annual Report to FTA, the report is then reviewed and validated by FTA and its Validation Team
- Any known issues with the Annual Report data are created in the system
- These can be found in the Issues module of the SSOR
- FTA will allow SSOAs the opportunity to address their known issues, and these can be discussed during routine monitoring calls

Discrepancies

Discrepancies

- ID
- RTA
- Status
- Source
- Data Element
- Related Object
- Old Value
- New Value
- Description
- Created By

Profi	e 🚺 Contacts 🖺 CAPs	▲ Hazard	s 🟠 STARs	🔍 Internal Audits 👖	Events 🎤 Issues	Discrepancies 🔂 Annual Report Submi	ssion	Report Year	2020			
								Currently Viewing Penn	sylvania Department of Transpo	ortation	•	Į
∽ Filt₀	ers											
Filters												
Agenc	у				Status			Data Element				
Sel	ect a Value				▼ Sele	ect a Value	-	Select a Value				
Descri	ption											
CLEA	R ALL FILTERS											
Discrepa	ancies											
ld ↓	RTA	Status	Source	Data Element	Related Object	Old Value	New Value	Description	Created By			
1070	SSOR Test Reporter # 1	0	1956874	Approximate Address	n/a	123 st	125st		Brett PA Primary Rojas		٩	
1047	SSOR Test Reporter # 1	۲	1956874	Lighting	n/a		Night		Brett PA Primary Rojas		٩	
1046	SSOR Test Reporter # 1	۲	1956874	Weather	n/a		Rainy	should be added	Brett PA Primary Rojas		Q	
1045	SSOR Test Reporter # 1	•	1956874	Approximate Address	n/a	123 st	124 st		Brett PA Primary Rojas		٩	
1029	SSOR Test Reporter # 1	0		Approximate Address	n/a	123 st	123 1/2 Street Wallow Way	The address was incorrect. But this should show	Brett PA Primary Rojas		٩	
1026	SSOR Test Reporter # 1	0		Weather	n/a	Clear	Cloudy with a chance of spaghetti.	I looked it up and it's a rare event.	Brett PA Primary Rojas		Q	
1006	SSOR Test Reporter # 1	0		Event Date/Time	n/a	9/16/2020 2:00 AM EDT	9/16/2020 6:00 AM EDT	desc	Brett PA Primary Rojas		٩	
110	SSOR Test Reporter # 1	0		Lighting	n/a	Daylight	Nighttime		Brett PA Primary Rojas	/	Q	
107	SSOR Test Reporter # 1	0		Event Type	n/a	Collision (non-RGX)	Derailment		Brett PA Primary Rojas		٩	
101	SSOR Test Reporter # 1	0		Approximate Address	n/a	123 Maple St NEW			Brett PA Primary Rojas	/	٩	
99	SSOR Test Reporter # 1	0		Description	n/a	This is the new description of the event	This is the new description of the event UPDATED	comment	Brett PA Primary Rojas		٩	
98	SSOR Test Reporter # 1	۲		Incident Type	85926	Fatality	Injury	comments	Brett PA Primary Rojas		٩	

Analysis

• SSOR users can also use the Analysis portion of the system to filter, view and export data.

Profile 🖪 Contacts 🖺 CAPs 🛆 Hazards 🕁 STARs										
Global Filters	Internal Safety F	Review Levents	Issues 🕅	Discrepancies 📑 Documents						
Report Year	Stat	e Safety Over	sight Agency			Rail Transit Agency				
2023	0	Select a Value			-	Select a Value			•	
Clear Filters										
Profile Filters										
LEAR ALL FILTERS									_	
CEERTRETERE									APPLY	FUTE
									APPLY	FILTE
Data									APPLY	FILTER
rofiles	† Acronym	Agency Type	Region	Address	Website	Modes in Service	Modes in Engineering	Submission Status	APPLY Total Hours	
rofiles	-	Agency Type RTA	Region 3	Address 726 Central Avenue Johnstown, PA 15902	Website	Modes in Service CC, LR, MG, HR	Modes in Engineering	Submission Status		
ofiles Agency Name	-		-	726 Central Avenue					Total Hours	Vie
ofiles Igency Name 1 Cambria County Transit Authority (Johnstown Inclined Plane) Chicago Transit Authority (CTA)		RTA	3	726 Central Avenue Johnstown, PA 15902 567 West Lake Street	E	CC, LR, MG, HR	n/a	n/a	Total Hours n/a	Vie
ofiles Agency Name	СТА	RTA RTA	3	726 Central Avenue Johnstown, PA 15902 567 West Lake Street Chicago, IL 60601 123 st		CC, LR, MG, HR MG, LR	n/a	n/a n/a	Total Hours n/a n/a	



Analysis

• Users can export information in an Excel format from the system by selecting "Export" in the bottom left-hand corner of each Analysis page.

n Profile 🖪 Contacts 🗎 CAPs 🛆 Hazards 🏠 STARs	(Internal Safet	Review	🖋 issues 🖹	Discrepancies Documents						
Global Filters										,
Report Year		St	ate Safety Ove	rsight Agency			Rail Transit Agency			
2023 O - Select a Value -							Select a Value			•
Clear Filters										
Profile Filters)
CLEAR ALL FILTERS									APPLY	FILTER
									APPLY	FILTER
Data									APPLY	FILTER
Data Profiles	t Acronym	Agency Type	Region	Address	Website	Modes in Service	Modes in Engineering	Submission Status	APPLY Total Hours	
Data Profiles		Agency Type RTA	Region 3	Address 726 Central Avenue Johnstown, PA 15902	Website	Modes in Service CC, LR, MG, HR	Modes in Engineering	Submission Status		
Data Profiles Agency Name				726 Central Avenue Johnstown, PA 15902					Total Hours	Viev
Data Profiles Agency Name Cambria County Transit Authority (Johnstown Inclined Plane)		RTA	3	726 Central Avenue Johnstown, PA 15902 567 West Lake Street	et	CC, LR, MG, HR	n/a	n/a	Total Hours n/a	View
Data Profiles Agency Name Cambria County Transit Authority (Johnstown Inclined Plane) Chicago Transit Authority (CTA)	СТА	RTA	3	726 Central Avenue Johnstown, PA 15902 567 West Lake Street Chicago, IL 60601 123 st	Ľ	CC, LR, MG, HR MG, LR	n/a	n/a n/a	Total Hours n/a	View

Analysis

• For CAPs and Events, users can select "Switch to Graph View" and the system will generate either a Stacked Bar Chart, Bar Chart or Line Chart of the data selected

CAPs Analysis							
Profile Contacts CAPs A Hazards 公 STARs C Internal Audits I Events	Fissues 🖹 Discrepancies 🗈 Documents						
		Switch to List View					
Selection							
Category	X-Axis	Chart Type					
Year 🗸	(Optional) Select a value for the X-Axis	Stacked Bar Chart 👻					
Start Year 🕢	End Year 😡	Show Total Count 🕖					
2011	2021	Show Total					
State Safety Oversight Agency	Rail Transit Agency						
Select a Value 🔹	Select a Value 🔻						
Total CAPs by Year 2500 2000 2000 5 5 1500							
500 500							
2011 (1293) 2012 (968) 2014 (2029)	2015 (950) 2016 (1612) 2017 (1345) 2018 (186 Year (total count)	60) 2019 (1732) 2020 (1268) 2021 (407)					
	vear (total count) ● 2011 ● 2012 ● 2014 ● 2015 ● 2016 ● 2017 ● 2018 ● 2019 ● 2020 ● 2021						

National Transit Database (NTD) Access

- If additional access is requested to NTD data, please contact the RTA's NTD "User Manager"
 - Each of the RTAs in an SSOA's jurisdiction has a user manager in NTD and they can grant the SSO program managers "safety viewer" access to their NTD reports.
 - The RTA's Profile page in the NTD Reporting System displays all users and user roles.
 - If you do not know who your User Manager is, please contact your assigned NTD Validation Analyst.
- If you have any further questions, please reach out to your designated FTA SSO Program Manager

Why does FTA collect this information?

- Allows FTA to establish a complete record of modal systems under Part 674
- Supports apportionment calculation (5329)



Heavy Rail (HR)



Streetcar (SR)



Inclined Plane (IP)



Monorail/Automated Guideway (MG)



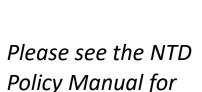
Light Rail (LR)



Hybrid Rail (YR)



Cable Car (CC)



Mode definitions



What is a Mode in Engineering?

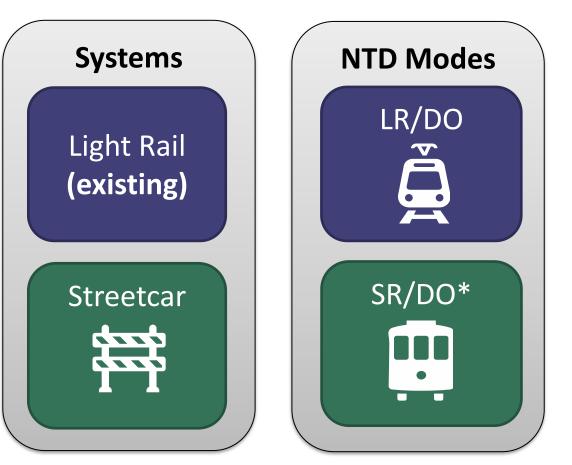
- 1. A new modal system in "Engineering or Construction" phase:
 - "Completing significant design work, refining project scope and cost estimates, preparing construction documents, and securing local funding commitments."
 - If Federally-funded, upon NEPA approval
- 2. Will be reported as a separate modal record in NTD when operational
 - NTD modal records distinguish between:
 - Directly Operated (DO) service and
 - Purchased Transportation (PT) service (service provided by a contractor)

Modes in Engineering - Example 1

- An RTA operates Light Rail (LR) service
- They begin construction of a new Streetcar system
- Once operational*, this new service will be reported to the NTD as a new mode: Streetcar (SR)

<u>SSOR</u>

Under Modes in Engineering, Report this as Streetcar

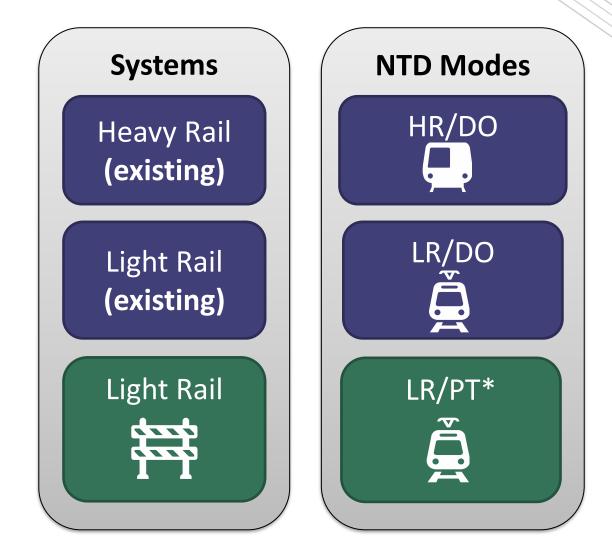


Modes in Engineering - Example 2

- An RTA operates Heavy Rail (HR) and Light Rail (LR) service
- They begin construction of a new light rail system
- Once operational, this LR service will operated by a contractor and reported to the NTD as Purchased Transportation (PT)*

<u>SSOR</u>

Under Modes in Engineering, Report this as Light Rail



What is Not a Mode in Engineering?

If it will not result in a new NTD modal record, it is not a Mode in Engineering

- Do not report:
 - Extensions to existing modal systems
 - Other capital projects which will not result in a new mode

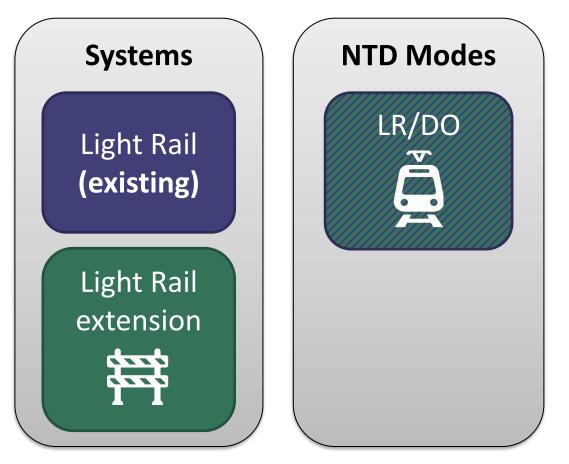


Modes in Engineering - Example 3

- An RTA operates Light Rail (LR) service
- They begin construction of an extension to the existing light rail system
- Once the extension is operational, the associated service will be reported to the NTD under the existing light rail mode

SSOR:

Under Modes in Engineering, Do not report this project



• On the RTA Profile page, select "Edit" on the top right-hand side of the screen:

Hampton Ro	ads Tran	sit (The Tide) > Pro	file								
Profile Dontacts	🗎 CAPs 🛆 Hazai	rds 🏠 STARs 🙉 Internal Audits 🚺	events 🎤 Issues 🕅 Dis	screpancies					Report Year	2021	-
									Currently Viewing	Hampton Road	ds Transit (The Tide) 👻 🔔 (0)
											EDIT
Basic Informatio	Basic Information Primary SSOA Virginia Department of							nent of Rail and Pu	ublic Transit		
Agency Name Har	mpton Roads Transi	it (The Tide)									
Acronym											
Agency Contact I	Information	I				Agency Add	ress				
E-mail Address						Address Line 1					
Website http://www.basicellane.com/website/web	ps://gohrt.com/					City					
Phone Numbers						State					
Туре	Phone Number		Extension		Primary?	Zip Code					
Office					۰	FTA Region					
~ Modes											
Modes In Engineering											
Project Name	Mode	NEPA Decision Date (if NEPA approved		Criteria for D	Determination	(if not NEPA approved)	Planned Rever	nue Service Date	Status	Last Modified
					No modes i	n engineering					
Modes In Service											
Mode		NTD Reporter Mode Id	T 1	Type of Service 🕖		Revenue Ser	vice Date		Last Modified		
AG - Automated Guideway	/		-			6/30/2021 - P	resent		6/6/2021 8:00 PM EDT - Brett PA Primary	Rojas	
											1 item

• Select "Add Provisional Mode in Engineering":

~ Modes						
Modes In Engineering						
Mode	Project Name Plann		NEPA Approved?	NEPA Decision Date	Criteria for Determination 🛛	Status
		There are currently no	o modes in en	gineering for this agency.		
• Add Provisional Mode In Engineering						
Modes In Service						
Mode	NTD Reporter Mode Id	Type of Service 🕖		Revenue Service Date	Last Modified	
AG - Automated Guideway				6/30/2021 - Present	6/6/2021 8:00 PM EDT - Brett PA Prim	ary Rojas
						1 item



- Fill out the required data fields
 - To add another mode in engineering, select "Add Provisional Mode in Engineering"
 - Complete the form by selecting "Submit" at the top right hand of the screen

CANCEL													SU
Basic Inform	ation												
Agency Name	Hampton Roads Tran	nsit (The Tide)				A	cronym						
Agency Cont	act Informatio	n			A	Agency Address							
E-mail Address													
Website	https://gohrt.com/					A	ddress Line 2						
Phone Numbers 👔						c	ity	Norfolk					
Туре	Phone Number			Extension	Primary	s	tate	Virginia					
				_									
Office	•				~	×	ip Code	23510					
• Add Phone Num	iber					Z	ip Code TA Region	23510 Region 3					
• Add Phone Num	iber	Project Name		Planned Revenue Servi		Z	TA Region	Region 3	Criteria for Detern	nination	Status		
• Add Phone Num • Modes Modes In Engineeri	ng	Project Name		Planned Revenue Servi mm/dd/yyyy		F	TA Region	Region 3	Criteria for Determ	nination 0	Status Pending		
Add Phone Num Modes Modes In Engineerii Mode	ng		¢			F NEPA Approved?	TA Region	Region 3	Criteria for Detern				
Add Phone Num Modes Modes In Engineerii Mode	ng		¢			F NEPA Approved?	TA Region	Region 3	Criteria for Detern				

Users can also access their Modes in Engineering by selecting "Request Management" from their My Safety Home Page

Annual Repo	ort Submission Status					Open Is:	sues
Agency Na	ime t	Report Year	Due Date	Report Status	Open Issues	ID 🖡	Ageno
	partment of ation / Regional	2023	3/15/2024	New	0	1143	SSOR
Transportation Authority Illinois Department of Transportation / Regional Transportation Authority		2022	3/15/2023	New	0	1142	Port A Allegh and M Incline Incline
Transporta	partment of ation / Regional ation Authority	2021	3/15/2022	In Review	0	1141	Port A Allegh and M Incline
Transporta	partment of ation / Regional ation Authority	2020	3/15/2021	Awaiting Review	0		Incline
	partment of ation / Regional	2019	3/15/2020	Awaiting	0	1140	Penns Autho
Transporta	ation Authority			Review	9 > >	1055	Penns Depar Trans
			lter	ms per page: 5	10 25 50 100		
incomplete	Events					Open Di	screpa
NTD Event ID	RTA	Ļ	Event Date/Time	Description	Report Issued?	ID ↓	Agend
1965496	Port Authority of Alleg County (The T and	heny	8/16/2022	tost	9	1076	SSOR Repor
1903490	Monongahela Incline a Duquesne Incline)	and	8:15 AM	test	U	1029	SSOR Repor
1965496	Port Authority of Alleg County (The T and Monongahela Incline a	-	8/16/2022 8:15 AM	test	0	1026	SSOR Repor
	Duquesne Incline)						SSOR

ANALYSIS

AGENCY MANAGEMENT

ном

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QUICK ADD

							Û (0)
pen ls	sues						Quick Links
ID 1	Agency		Created	On	Description	Status	Modify Settings Request Management
1143	SSOR Test Report	ter # 1	11/3/2 9:53 AM I		Test Non-Probable Cause Edit	0	Manage Notifications
1142	Port Authority of Allegheny County and Monongahel Incline and Duqu Incline)	a	11/3/2 9:52 AM I		Test Reporter Probable Cause edit	0	FTA Program Manager(s) IDOT (2019) TSO20 PM DBU (2010)
1141	Port Authority of Allegheny County and Monongahel Incline and Duqu Incline)	a	11/3/2 9:52 AM I		Test Reporter Probable Cause edit (other descri	0	DPU (2019) TSO20 PM DRPt (2019) TSO20 PM IDOT (2020)
1140	Southeastern Pennsylvania Tra Authority	nsit	10/12/202 2:52 PM ED		2018 Issue Test	0	tso Program Management Team Member DPU (2020)
1055	Pennsylvania Department of Transportation		6/9/2 9:34 AM I		Demo	0	tso Program Management Team Member PENNDOT (2020)
						5 items	TSO20 PM DRPT (2020)
pen Di	screpancies						tso Program Management Team Member
ID 1	Agency	Cre	eated On	Des	cription	Status	IDOT (2021) tso Program Management Team Member
1076	SSOR Test Reporter # 1	9/10/20	021 10:35 AM EDT			0	DPU (2021)
1029	SSOR Test Reporter # 1	9/30/2	2020 1:19 PM EDT		address was incorrect. this should show	0	tso Program Management Team Member PENNDOT (2021)
1026	SSOR Test	9/28/2	/2020 3:58 I looked it up and it's a rare		0	TSO20 PM	

PM EDT

9/18/2020 4:47

event

des

State Safety Oversight Reporting (SSOR) -

DRPT (2021) TSO20 PM

💫 Federal Transit Administr

SSOR Assistance

SSOR Assistance Required:	Please Contact:
Questions about the SSO Program	FTA SSO Program Manager or <u>FTASSORSupport@dot.gov</u>
Annual Reporting Requirements	FTA SSO Program Manager or <u>FTASSORSupport@dot.gov</u>
Events Missing or Incorrect in SSOR	RTA/NTD Reporter
Issues Created in SSOR	FTA SSO Program Manager or <u>FTASSORSupport@dot.gov</u>
Technical/IT Issues	SSOR IT HelpDesk [FTAITHelpDesk@dot.gov]
General SSOR System or to schedule a 1 on 1 session	Myesha Stephney [<u>Myesha.stephney@dot.gov</u>] or <u>FTASSORSupport@dot.gov</u>



Questions?

