

## 2022 NTD Safety & Security Quick Reference Guide – Non-Rail Mode Reporting

**Reportable Event:** A safety or security event occurring on transit right-of-way or infrastructure, at a transit revenue facility, at a maintenance facility, during a transit related maintenance activity, or involving a transit revenue vehicle. Excluded from this event-reporting requirement are: events that occur off transit property where affected persons, vehicles, or objects come to rest on transit property after the event, OSHA events in administrative buildings, deaths that are a result of illness or other natural causes, other events (assault, robbery, non-transit vehicle collisions, etc.) occurring at bus stops or shelters that are not on transit-owned property (unless boarding/alighting at the time), collisions that occur while traveling to or from a transit-related maintenance activity, collisions involving a supervisor car, or other transit service vehicle operating on public roads.

S&S-40 Major Event Report	S&S-50 Non-Major Monthly Summary
<p><b>MAJOR THRESHOLDS</b></p> <p>An event meeting the reportable event definition AND meeting <u>one or more</u> of the following reporting thresholds:</p> <ul style="list-style-type: none"> <li>• A fatality confirmed within 30 days (including suicide)</li> <li>• An injury requiring transport away from the scene for medical attention for one or more persons (partial exception in the case of Other Safety Events)</li> <li>• Estimated property damage equal to or exceeding \$25,000</li> <li>• An evacuation for life safety reasons</li> <li>• Collisions involving transit roadway revenue vehicles that require towing away of a transit roadway vehicle or other non-transit roadway vehicle due to disabling damage.</li> </ul> <p><i>Reports are due within 30 days of the date of the event.</i></p>	<p><b>NON-MAJOR THRESHOLDS</b></p> <p>Less severe Other Safety Occurrence Not Otherwise Classified (OSONOC) injuries meeting the reportable event definition that are <b>NOT</b> a result of a collision, evacuation, security event, hazmat spill, or Act of God; and non-major fires.</p> <p><b>Other Safety Occurrence Not Otherwise Classified (OSONOC):</b></p> <ul style="list-style-type: none"> <li>• Single injury event requiring transport away from the scene for medical attention. <ul style="list-style-type: none"> <li>○ Do not include individuals transported for mental health evaluation unrelated to a reportable event due to declarations of self-harm, solely for intoxication, or drug overdose.</li> </ul> </li> </ul> <p><b>Fire:</b></p> <ul style="list-style-type: none"> <li>• Required suppression but <b>does not</b> meet a major incident reporting threshold.</li> </ul> <p><i>Reports due by the end of the following month</i></p>
<p><b>EVENT TYPES</b></p> <ul style="list-style-type: none"> <li>• Collision (including suicide/attempted suicide)</li> <li>• Fire</li> <li>• Hazardous material spill (requires <i>specialized</i> clean-up)</li> <li>• Acts of God (nature)</li> <li>• System security: <ul style="list-style-type: none"> <li>○ Arson</li> <li>○ Bomb threat/bombing</li> <li>○ Burglary / Vandalism</li> <li>○ Chemical/biological/radiological/nuclear release</li> <li>○ Cyber security event</li> <li>○ Hijacking</li> <li>○ Sabotage</li> <li>○ Suspicious package</li> <li>○ Other security event (shots fired, projectiles, etc.)</li> </ul> </li> <li>• Personal Security: <ul style="list-style-type: none"> <li>○ Assault</li> <li>○ Homicide</li> <li>○ Suicide or Attempted Suicide (no transit vehicle involved)</li> <li>○ Robbery</li> <li>○ Larceny/theft</li> <li>○ Motor vehicle theft</li> <li>○ Rape</li> <li>○ Other personal security events (e.g., perpetrator tasing)</li> </ul> </li> <li>• Other Safety Occurrences Not Otherwise Classified (two injuries and/or another threshold) <ul style="list-style-type: none"> <li>○ Miscellaneous events that meet a threshold</li> </ul> </li> </ul>	<p><b>EVENT TYPES</b></p> <p><b>Other Safety Occurrence Not Otherwise Classified (OSONOC):</b></p> <p>Injury due to:</p> <ul style="list-style-type: none"> <li>• Slip/Trip</li> <li>• Fall <ul style="list-style-type: none"> <li>○ Including person making contact with a non-moving transit vehicle</li> <li>○ Excluding individuals injured at bus stops unless boarding or alighting from a transit vehicle at the time of the event</li> </ul> </li> <li>• Injury to maintenance worker</li> <li>• Boarding/alighting</li> <li>• Abrupt or evasive transit vehicle maneuvers</li> <li>• Mobility device (e.g., wheelchair) securement issues</li> <li>• Injury sustained on a mobility device lift</li> <li>• Stairs/elevator/escalator injury</li> </ul> <p><b>Fire:</b></p> <ul style="list-style-type: none"> <li>• Required suppression but no major threshold is met. <ul style="list-style-type: none"> <li>○ Small fire on in transit station</li> <li>○ Small engine fire on transit vehicle</li> </ul> </li> </ul>