

## Reporting to the Transit COVID-19 Response Program Information Collection Online Application

*The contents of this document do not have the force and effect of law and are not meant to bind the public in any way. This document is intended only to provide clarity to the public regarding existing requirements under the law or agency policies. Grantees and subgrantees should refer to FTA's statutes and regulations for applicable requirements.*

### Overview

The COVID-19 Response Program Information Collection Online Application will collect data on the impacts of COVID-19 on the transportation industry.

The Federal Transit Administration (FTA) requires this information, pursuant to [49 U.S.C. § 5334](#), from recipients and sub-recipients of FTA funds under the Urbanized Area Formula Funding program ([49 U.S.C. § 5307](#)) or the Formula Grants for Rural Areas program ([49 U.S.C. § 5311](#)) that operate transit systems or pass through funds to sub-recipients that operate transit systems.

The requirement also applies to recipients and subrecipients of supplemental funding that is administered under Section 5307 and Section 5311, such as the Coronavirus Aid, Relief, and Economic Security (CARES) Act (P.L. 116-136), Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) (P.L. 116-260), and American Rescue Plan Act of 2021 (P.L. 117-2) funds.

Please see the table on the following page for additional information and detail about exclusions.

If you have questions about a recipient's or subrecipient's reporting requirements under the COVID-19 Response Program Information Collection, please contact FTA at: [FTASystemSafety@dot.gov](mailto:FTASystemSafety@dot.gov)

<b>Who must report?</b>	Recipients and subrecipients of Section 5307 funds, including COVID -19 supplemental funds administered under Section 5307	Recipients of Section 5311(c) tribal transit funds, including COVID-19 supplemental funds administered under Section 5311(c)	Section 5311 recipients (State Departments of Transportation), including COVID-19 supplemental funds administered under Section 5311
<b>What do I report?</b>	My agency's data	My agency's data	Data for applicable Section 5311 subrecipients, including subrecipients of supplemental funds administered under Section 5311  <b>Please note</b> – Section 5311 recipients do NOT report their own organization's data unless they directly provide service.
<b>Exclusions</b>	<p><b>Section 5307 recipients and subrecipients that will NOT report:</b></p> <ul style="list-style-type: none"> <li>• <b>“Plan” Reporters</b> – Do not directly operate or contract out transit service but spend 5307 funding on planning activities</li> <li>• <b>“Build” Reporters</b> – Do not directly operate or contract out transit service but use Federal funds to build or rehabilitate systems for another agency or future transit agency</li> </ul> <p><i>For more information on “Plan” and “Build” designations, please see the <a href="#">National Transit Database (NTD) Policy Manual</a></i></p>	<p><b>Section 5311(c) reporters that will NOT report:</b></p> <ul style="list-style-type: none"> <li>• <b>Tribal Subsidy Reporters</b> – Do not provide transit service but pass Federal funds to transit agencies that report</li> </ul>	<p><b>Section 5311 recipients will NOT report for the following subrecipients:</b></p> <ul style="list-style-type: none"> <li>• <b>Intercity bus providers (Section 5311(f) subrecipients)</b></li> <li>• <b>Subrecipients that also receive funds from Section 5307 funds or report directly</b> – These agencies will report directly to the online application</li> </ul>
<b>Which users can access, edit and submit reports?</b>	<p>The reporter's <a href="#">Transit Integrated Appian Development (TriAD)</a> platform users assigned to the following NTD user roles:</p> <ul style="list-style-type: none"> <li>• CEO</li> <li>• CEO Delegate</li> <li>• NTD Contact</li> <li>• NTD Editor</li> <li>• Safety Contact</li> <li>• Safety Editor</li> </ul>		