

Consistent with FTA Fiscal Year-end procedures for financial reconciliation,

- TrAMS is set to **close on Friday, September 25, 2020 at 8 pm** (eastern daylight time).

TrAMS Close Preparation (August 1 to September 25, 2020)

As the close of TrAMS nears, there are specific items that users should monitor and take necessary action(s). The list includes, but is not limited to, the following:

In Progress Applications/Awards, Amendments, and Budget Revisions

- Complete initiated awards, amendments and budget revisions.

Awards Pending Obligations

- Complete obligation process for all initiated applications prior to close of TrAMS.
- Applications with reserved funds but not yet awarded/obligated will be undone and funds recovered by TBP for re-allocation in new fiscal year.

Lapsing Funds

- Identify lapsing allocations, applications, and awards prior to TrAMS close on 9/25/2020.

TrAMS Close (September 25 – November 2020)

During the closed period, TrAMS will have limited functionality. The list of actions that can and cannot be conducted by users is included below.

The following TrAMS functions (mostly financial) **will not be available** for users between the time of TrAMS close and TrAMS reopen:

- Reservations
- Obligations
- Project Scope and ALI Additions
- De-obligations
- Budget Revisions
- Amendments
- Administrative Amendments
- Closeout Amendments
- FPC Transfers
- DOL Review

TrAMS Year-End Close – Friday, September 25, 2020

The following TrAMS functions (mostly non-financial) **will be available** for users between the time of TrAMS close and TrAMS reopen:

- Create Applications
- Execute Awards
- Submit the Initial Federal Financial Report (FFR)
- Submit Reports (MPR, FFR, DBE)
- Submit Civil Rights Reports
- Update Recipient Profile Information
- Add/Update Users to TrAMS

Drawdowns, which are conducted in ECHO, will be available once ECHO reopens in early October 2020.

Resources

- TPMTrAMS@dot.gov
- TBPTRAMS@dot.gov