



U.S. Department
of Transportation
**Federal Transit
Administration**

Administrator

1200 New Jersey Avenue, SE
Washington, DC 20590

February 20, 2020

Dear State DOT Secretary:

I am writing to remind your State of its obligation under the Public Transportation Agency Safety Plan (PTASP) regulation (49 CFR Part 673). The PTASP regulation implements a proactive, risk-based approach to managing transit safety and requires recipients and subrecipients of financial assistance under the Urbanized Area Formula Program (49 U.S.C. Section 5307) and rail transit agencies that are subject to the Federal Transit Administration (FTA) State Safety Oversight Program to have an Agency Safety Plan in place no later than July 20, 2020. We are less than six months from the compliance deadline.

State Departments of Transportation (DOTs) are required to draft and certify Agency Safety Plans on behalf of small public transportation providers within a State that receives Section 5307 funds and meets certain criteria, including:

- Operate 100 or fewer vehicles in revenue service during peak regular service across all fixed route modes;
- Operate 100 or fewer vehicles in revenue service during peak regular service in each non-fixed route mode; and
- Do not operate rail fixed guideway public transportation.

A State DOT is responsible for drafting and certifying each small provider's plan unless a small provider notifies the State that it is opting-out of the State-drafted plan and will draft its own Plan.

By July 20, 2020, applicable States must certify that they have met the requirements of the PTASP regulation to be eligible for continued FTA grant assistance. The FTA will not obligate grants after the compliance deadline without this certification. The FTA will provide additional support for incorporating this certification into your Certifications and Assurances in Fiscal Year 2020.

In October 2019, FTA established the PTASP Technical Assistance Center, or TAC, to support State DOTs and transit agencies with developing Agency Safety Plans. The TAC website, available at <https://www.transit.dot.gov/PTASP-TAC>, includes many helpful resources, such as templates, checklists, fact sheets, past webinar materials, and more. The TAC is available to assist with plan reviews and other technical needs you may have. They can be contacted by email, at PTASP-TAC@dot.gov, or phone, at 877-827-7243.

The FTA is holding additional webinars through April and more one-day PTASP workshops in Philadelphia, Denver, and Fort Worth through March to support your on-time compliance. Registration can be done online, at https://www.planitnow.com/FTA_FY20_PTASP_Workshops.php.

State DOT Secretary
Page 2

Ensuring the safety of our nation's public transportation systems is the U.S. Department of Transportation's and FTA's top priority. We are here to work with you to make transit, a safe industry, even safer. If you need information or assistance, or have suggestions on how we can further support your development of a compliant Agency Safety Plan, please contact Henrika Buchanan, FTA's Chief Safety Officer and Associate Administrator for the Office of Transit Safety and Oversight, at (202) 366-1783 or henrika.buchanan@dot.gov.

Sincerely,

A handwritten signature in black ink, appearing to read "K. Jane Williams". The signature is fluid and cursive, with a long horizontal stroke at the end.

K. Jane Williams
Acting Administrator



U.S. Department
of Transportation

**Federal Transit
Administration**

Administrator

1200 New Jersey Avenue, SE
Washington, DC 20590

February 20, 2020

Transit Agency:

I am writing to remind your agency of its obligation under the Public Transportation Agency Safety Plan (PTASP) regulation (49 CFR Part 673). The PTASP regulation implements a proactive, risk-based approach to managing transit safety and requires recipients and subrecipients of financial assistance under the Urbanized Area Formula Program (49 U.S.C. Section 5307) and rail transit agencies that are subject to the Federal Transit Administration (FTA) State Safety Oversight Program to have an Agency Safety Plan in place no later than July 20, 2020. We are less than six months from the compliance deadline.

Beginning July 20, 2020, applicants must certify that they have met the requirements of the PTASP regulation to be eligible for continued FTA grant assistance. The FTA will not obligate grants after the compliance deadline without this certification. The FTA will provide additional support for incorporating this certification in Fiscal Year 2020.

In October 2019, FTA established the PTASP Technical Assistance Center, or TAC, to support transit agencies and States with developing Agency Safety Plans. The TAC website, available at <https://www.transit.dot.gov/PTASP-TAC>, includes many helpful resources, such as templates, checklists, fact sheets, past webinar materials, and more. The TAC is available to assist with plan reviews and other technical needs you may have. They can be contacted by email, at PTASP-TAC@dot.gov, or phone, at 877-827-7243.

The FTA is holding additional webinars through April and more one-day workshops in Denver, Philadelphia, and Fort Worth through March to support on-time compliance with the PTASP regulation. Registration can be done online, at https://www.planitnow.com/FTA_FY20_PTASP_Workshops.php.

Ensuring the safety of our nation's public transportation systems is the U.S. Department of Transportation's and FTA's top priority. We are eager to work with you to make transit, a safe industry, even safer. If you need information or assistance, or have suggestions on how we can further support your development of a compliant Agency Safety Plan, please contact Henrika Buchanan, FTA's Chief Safety Officer and Associate Administrator for the Office of Transit Safety and Oversight, at (202) 366-1783 or henrika.buchanan@dot.gov.

Sincerely,

K. Jane Williams
Acting Administrator