



U.S. Department  
of Transportation  
**Federal Transit  
Administration**

REGION VIII  
Colorado, Montana,  
North Dakota,  
South Dakota,  
Utah and Wyoming

1961 Stout Street  
Suite 13301  
Denver, Colorado 80294  
(303) 362-2400 (voice)

## **REGION 8 BULLETIN NO: 2016-04**

**Subject:** Procurement System Review (PSR) Workshop, May 16 – 17, 2016  
Financial Management Oversight Review (FMO) Workshop, May 18 – 19, 2016  
Denver, CO

**Date:** April 12, 2016

Dear Grantees:

The Federal Transit Administration (FTA) conducts oversight workshops across the country for its grantees each year. The purpose is to help attendees broaden their understanding of the federal rules and regulations, as well as how to comply with FTA program requirements. Continuing this commitment, FTA Region 8 will be hosting a PSR workshop May 16-17 and an FMO Workshop May 18-19, 2016 in Denver, CO.

The PSR workshops are designed to encourage and facilitate improved grantee procurement operations. They foster the use of industry best practices; and inform the grantee about the Federal procurement requirements, specifically the requirements of FTA Circular 4220.1F and other applicable statutory and administrative requirements. These workshops are intended to educate, inform and exchange information with grantees regarding FTA required procurement and program responsibilities; as well as guide grantees through the PSR process. Attendees will include Regional Office staff members, FTA PSR contractors, and public transit agency staff.

The FMO workshops are conducted in order to assist grantees in enhancing and refining their financial management systems to meet the standards established by 2 CFR Part 200 and Part 1201 “Uniform Administrative Requirements, Cost Principles and Audit Requirements for Federal Awards,” and other FTA and Federal regulatory requirements. Participants will be provided with exercises and case studies patterned after actual FMO reviews. Attendees will include Regional Office staff members, FTA FMO contractors, and public transit agency staff.

If you plan to attend the workshop(s), please register at [FTA Oversight Review Workshop](#)

A block of rooms have been reserved at the [Hilton Garden Inn Denver Downtown](#) at a rate of \$172.00 (plus all applicable taxes) for travel dates, May 15 – 19, 2016. Please call, (303) 603-8000, to make your reservation. When making your reservation, please mention the group name, “FTA FMO/PSR Workshop”, to ensure your receive the rate mentioned above. Attendees will be responsible for making their own reservations and supplying their credit cards to guarantee

the reservation. This rate will be available until **April 24, 2016**, so please make your reservations soon.

To assist in your travel planning, attached are the draft agendas for these workshops.

Please contact Donna Douville, Region 8 at 303-262-2389 with any questions or concerns.

Sincerely,

/Linda M. Gehrke/

Linda M. Gehrke  
Regional Administrator

Attachments:

2016 [PSR Draft Agenda](#)

2016 [FMO Draft Agenda](#)