



U.S. Department
of Transportation
**Federal Transit
Administration**

REGION VIII
Colorado, Montana,
North Dakota,
South Dakota,
Utah and Wyoming

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REGION 8 BULLETIN NO: 2014-26

Subject: FY2015 Triennial Review Workshop

Date: September 30, 2014

Dear Grantees:

You are invited to participate in the upcoming FY15 Triennial Review Workshop taking place on **November 5th and 6th, 2014 at the Crowne Plaza Denver, 1450 Glenarm Place, Denver, CO 80202.**

The Triennial Review Workshop will be conducted by transit professionals who are reviewers for the Federal Transit Administration's Triennial Review Program. The instructors can provide guidance in each of the twenty-three areas to be reviewed, can answer questions about how to respond to specific questions, can share best industry practices with you, and help refer you to FTA staff or printed guidelines should you require additional information. FTA Regional Office staff will also attend the Workshop, and will be available to answer questions about your upcoming Triennial Review, or assist you in any area related to your FTA grant program.

These workshops are designed for transit professionals responsible for planning or managing transit service or compliance programs, as well as those responsible for developing grant applications and managing federally funded programs. Managers at agencies scheduled for a Triennial Review during the fiscal year are especially encouraged to attend this workshop. Attendees are made aware of any new requirements that will be included in the review as well as being better prepared for the upcoming review.

Hotel Reservations:

A block of rooms has been reserved for our group at the Crowne Plaza Denver, 1450 Glenarm Place, Denver, CO 80202. The government room rate is \$163 (plus 15.85% tax) per night. Lodging is available beginning Tuesday night, November 4th. To reserve a room call [720-269-3220](tel:720-269-3220). To receive the group rate, mention the group name *FTA Triennial Review Workshop*. Please make your reservation on or before **Wednesday, October 15** to receive the group rate.

Please Don't Forget to Register for the Workshop:

Registration for the workshop is free of charge. Please submit a separate registration for each participant. Your registration is not confirmed until you receive a confirmation email. Space for the workshop is limited and in order to accommodate as many agencies as possible, attendance is limited to two individuals per agency. Click on the following link to register for this workshop. https://www.planitnow.com/FY15Triennial_Denver.php

Additional details about the workshop including information on the hotel and transportation will be provided upon registration.

Scheduling: The workshop is scheduled to run from 8:30am to 4:30pm each day; registration will open at 8:00 am on the first day.

If you have any questions about your registration please contact the Triennial Review Workshop Register at triennial@planitnow.com or 240-479-4451. For information regarding the workshop contact Donna Douville, Region 8, at 720-963-3332 or Donna.Douville@dot.gov

Sincerely,

DONNA L
DOUVILLE

 Digitally signed by DONNA L DOUVILLE
DN: c=US, o=U.S. Government, ou=DOT
FHWA Lakewood CO, ou=FTA
FHWA Lakewood CO, cn=DONNA L DOUVILLE
Date: 2014.09.30 15:38:14 -06'00'

Donna Douville, P.E.
Acting Deputy Regional Administrator