



U.S. Department
of Transportation
**Federal Transit
Administration**

REGION VIII
Colorado, Montana,
North Dakota,
South Dakota,
Utah, and Wyoming

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REGION 8 BULLETIN NO: 12-09

Subject: FTA Real Estate Workshop - Nov. 1-2, 2012 -- Silver Spring, Maryland
Program Area: Real Estate
Date: October 9, 2012

Dear Grantees:

The Federal Transit Administration is sponsoring the FTA Real Estate Workshop on November 1-2, 2012. The Workshop will be held in Silver Spring, Maryland. We have attached an Information Sheet that provides instruction on registration, ground transportation, and lodging. In addition, we have attached a draft agenda. If you have any questions regarding the Workshop, please contact Mamie Smith-Fisher at 202-366-8063 or Mamie.Smith-Fisher@dot.gov.

Sincerely,

A handwritten signature in cursive script that reads "Linda M. Gehrke".

Linda M. Gehrke
Regional Administrator

Attachments:

1. Information Sheet
2. Draft Agenda

FTA REAL ESTATE WORKSHOP

Sponsored by Federal Transit Administration

INFORMATION SHEET

Date: November 1-2, 2012

Location: **National Oceanic and Atmospheric Administrative (NOAA)
Science Center**
1301-1305 East-West Highway
Silver Spring, MD 20910

Online Meeting Registration – There is no registration fee.

Please access the following online **Registration Form** to reserve your attendance at this meeting. You will receive an email confirming your registration. Please indicate if you will be participating in the Thursday morning Purple Line Real Estate Tour. If you do not receive a confirmation email, contact Susan Wilson at swilson@planitnow.com and she will make sure that you are properly registered. Click on the following link to register (or paste the http address into your browser):

[FTA Real Estate Workshop Registration-Silver Spring](http://planitnow.com/conf/fta1112.php)

<http://planitnow.com/conf/fta1112.php>

Ground Transportation and Lodging Information :

The Washington Reagan National (DCA) and Dulles International Airports (IAD) are the most convenient to the NOAA conference facility. Use either Super Shuttle or taxi as ground transportation to your hotel. You can also use the Washington Metro from Reagan Airport – be sure to ask the hotel concierge for details.

The following link will take you to several hotels in the Silver Spring area that are within walking distance to the NOAA Science Center. When making your reservations, be sure to ask for the “government rate.” This link will also provide directions to the hotels; information on bus, Metro service and parking; and maps for getting around in downtown Silver Spring.

<http://www.silverspringdowntown.com/hotels>

Entrance to Science Center: Facing the Science Center from East-West Highway, proceed to the building entrance furthest right (directly behind the reflection pond) and enter the center doors. **Photo ID (driver’s license) will be required to enter the building.**

Agenda:

Thursday, November 01, 2012

7:30 am – Registration (Science Center)

8:00 am – Meeting begins

5:00 pm – Meeting concludes

Friday, November 02, 2012

8:00 am – Recap of Previous Day’s Discussion

10:00 am Purple Line Real Estate Tour by Maryland Transit Administration

3:00 pm – Tour concludes

Dress for both days of the meeting is casual. Clothing and comfortable shoes appropriate for the Purple Line Tour is suggested for the half-day tour on Friday morning.

Information Contact: Mamie Smith-Fisher, 202-366-8063 or Mamie.Smith-Fisher@dot.gov

AGENDA
FTA Real Estate Workshop
NOAA Science Center
1301-1305 East-West Highway
Silver Spring, MD
November 01-02, 2012

Thursday, November 01, 2012	
7:30 – 8:00 AM	Registration – NOAA Science Center
8:00 – 9:00 AM	Introductions & discussion of grantee Issues
9:00-10:00 AM	Real Estate Activities during NEPA – Joe Ossj
10:00 – 10:15 AM	Break
10:15 – 10:45 AM	Relocation Negative Equity and Relocation Benefit Changes – Mamie Smith-Fisher
10:45 – 11:30 AM	Environmental Concern - FTA
11:30 - 12:45 PM	Lunch (on your own)
1:00-2:00 PM	Administrative Settlements – Pam Peckham
2:00-3:00 PM	Joint Development – Sharon Pugh and Legal?
3:00 – 3:15PM	Break
3:15 – 4:15 PM	Frequent and Reoccurring Compliance Issues – Mamie Smith-Fisher
Friday, November 02, 2012	
8:00 – 9:00 AM	Roundtable discussion and wrap-up
9:00 – 10:00 AM	The Purple Line Presentation - MTA
10:00 AM -	Purple Line Real Estate Tour
12:00 - 1:00 PM	Lunch (on your own) with the tour group at University of Maryland
3:00 PM	Return from tour