



U.S. Department
of Transportation
**Federal Transit
Administration**

REGION VIII
Colorado, Montana,
North Dakota,
South Dakota,
Utah and Wyoming

12300 West Dakota Avenue
Suite 310
Lakewood, Colorado 80228
720-963-3300 (voice)
720-963-3333 (fax)

REGION 8 BULLETIN NO: 12-02

Subject: Staffing changes

Program Area: Office of Operations and Program Management

Date: July 31, 2012

This bulletin is to inform you of changes being made in the assignment of staff responsibilities in the Region 8 Federal Transit Administration Office of Operations and Program Management. These changes will become effective August 1, 2012 and are being made to improve efficiencies in workload and hopefully allow us to better serve you, our customers.

A table is attached with the new assignments. For all Operations and Program Management activities please note geographic, project or grantee specific assignments.

Program management and oversight activities include:

- Attending Triennial Reviews and other special reviews for procurement and financial systems.
- Leading or attending statutory Quarterly reviews for New Starts projects.
- Checking Milestone Progress Reports and Federal Financial Reports.
- Managing FTA Program Management Oversight Consultants.
- Grant Revisions.
- Grant Closeout activities.
- Approval of incidental use and property disposal requests.

The Region 8 office will continue to work as a team to deliver the best customer service we can. All the staff resources of the office are still available to serve you; however this transition will proceed more smoothly if you would assist us by contacting your designated representative for your Operations and Program Management needs.

Donna Douville is the Team Leader for Operations and Program Management for Region 8. Please contact Ms. Douville at phone number, (720) 963-3332 or by email at donna.douville@dot.gov with any questions regarding the management of your grants.

Sincerely,

Charmaine R. Krugton

Linda M. Gehrke
Regional Administrator

**Region 8 Federal Transit Administration
Office of Operations and Program Management
Changes in Team Responsibilities
Effective August 1, 2012**

PROJECT Management and Oversight

FTA Staff	Eagle P3 (RTD-CO)	Eagle P3 – TIFIA Oversight (RTD-CO)	Denver Union Station &TIFIA Oversight (RTD-CO)	West Corridor (RTD-CO)	Southeast Extension Project (RTD-CO)	Mason Street - Fort Collins(CO)	VelociRFTA Fort Collins(CO)	Utah Transit Authority – all projects (UT)	Yankton Sioux Ihanktonwan Transit Project (SD)
Tim Sullivan Timothy.Sullivan@dot.gov 720-963-3311	X		X						
Melanie Choquette Melanie.Choquette@dot.gov 720-956-3322								X	
Ryan Hammon Ryan.Hammon@dot.gov 720-963-3336		X			X				
Tiffany Gallegos Tiffany.Gallegos@dot.gov 720-963-3312				X		X	X		
Jennifer Stewart Jennifer.Stewart@dot.gov 720-963-3317									X

GRANT Management and Oversight

FTA Staff	RTD Colorado	Colorado	Montana	Minnesota	North Dakota	South Dakota	Utah	Wyoming	State DOTs	Tribal	ARRA
Tim Sullivan	X							X			
Melanie Choquette							X				
Ryan Hammon			X	X	X	X					X
Tiffany Gallegos	X - West Corridor	X									
Jennifer Stewart									X	X	